



March 2024 Intake

Cambridge GCE Advanced-Level (A-Level)

New Student Orientation *Welcome to Sunway!*

Here's to get you ready for your programme orientation

Go through the below information in the orientation website at
<https://student.sunway.edu.my/orientation/sunway-college>

1

- a) Student Account Activation
- b) Campus Life at a Glance
- c) Campus Tour
- d) Spotlight on Student Life
- e) Stay healthy, Stay Safe

2

Please note that the Student Account Activation can only be done **7 DAYS** before your orientation.

3

The details of the student account activation and on how to join the orientation group in MS Teams will be sent by Ms Rajes (rajesl@sunway.edu.my) on 18th March 2024 to your personal e-mail. Please follow the e-Orientation guide (pdf file) attached to that e-mail to ensure a smooth transition in the Orientation process.

We hope you have a memorable stay here!



Orientation Schedule

DAY 1 – 25 MARCH 2024 (MONDAY)

TIME	ACTIVITY	VENUE
08.00am - 09.00am	Registration	Foyer (Level G, South Building)
09.00am - 09.10am	Welcome On-Board by Ms Ruth Cheah, Director of Programme	Auditorium 7 (Level 2, South Building)
09.10am - 09.40am	Programme Policies, Guidelines & Support Mr Rajesvaran M, Deputy Director of Programme	
09.40am - 10.10am	Introduction to Programme Ms Irma Chan, Deputy Director of Programme	
10.10am - 11.00am	Briefing on Subject Registration Mr Rajesvaran M, Deputy Director of Programme	
11.00am - 11.15am	Welcome to Sunway College by Prof. Dato' Elizabeth Lee, Group Chief Executive Officer, Sunway Education Group	
11.15am - 11.25am	Welcome On-Board Sunway Pre-U Programmes!	
11.30am - 01.30pm	LUNCH BREAK	
01.30pm - 02.30pm	Subject Consultation & Submission of Subject Registration Form	Lecture Theatre 2 (Level G, University Building)
02.30pm - 04.30pm	A-Level Student Council (ALSCO) & Campus Tour	

Orientation Schedule

DAY 2 – 26 MARCH 2024 (TUESDAY)

TIME	ACTIVITY	VENUE
09.00am - 09.15am	University Placement – Advice & Support – International Office	Lecture Theatre 2 (Level G, University Building)
09.15am - 10.00am	Stress – Is it Positive or Negative?	
10.00am - 10.15am	Sunway College Student Council Engagement Session	
10.15am - 11.45am	Spotlight by Student LIFE	
11.45am - 02.30pm	LUNCH BREAK	
02.30pm - 02.45pm	Introduction to A-Level We Care Team	Lecture Theatre 2 (Level G, University Building)
02.45pm - 03.00pm	A-Level Mentor Mentee Briefing	
03.00pm - 03.15pm	Discovering A-Level Online Learning Platform	
03.15pm - 03.30pm	Tips to Enhance Your A-Level Journey & Reflections by Lecturers	
03.30pm - 04.00pm	Sunway Library Briefing	
04.00pm - 04.15pm	Intro to SUNMUN Club	

DAY 3 – 27 MARCH 2024 (WEDNESDAY)

TIME	ACTIVITY	VENUE
08.30am - 09.00am	Ice Breaking Session	Lecture Theatre 2 (Level G, University Building)
09.00am - 10.00am	I-Zone Subject Registration Briefing	
10.00am - 11.00am	I-Zone Subject Registration	
11.00am - 01.00pm	LUNCH BREAK	
01.00pm onwards	Classes commence	Refer to Timetable

Further Info

International Students:

Please proceed to the International Office located at Level G, North Building for any International student matters or you may visit [HERE](#)

Student ID Collection:

Student IDs shall be distributed at the Orientation venue. Otherwise, please collect your student card from Ms. Rajes or Ms. Lai Mae Kwan at Pre-U Directorate Office, Level 1, South Building

Library:

Sign up for a library tour [HERE](#)

Semester 1 fees:

To be settled based on fee structure provided by 27 March 2024 (Wednesday)

i-Zone Subject registration :

To reconfirm the subjects registered in I-Zone by 29 March 2024 (Friday)

Manual Subject Registration

If you have not done the i-Zone subject registration, kindly submit the Subject Registration form by indicating :

- * The subjects that you are registering
- * The group that you are placed in

Thereafter, email it to

Mr. Raj rajesm@sunway.edu.my

Add/Drop of Subjects :

- Deadline: 05 April 2024 (Friday)
- Please fill up the Add/Drop of Subject Form and email it to Mr. Raj rajesm@sunway.edu.my

Contact persons :

- Ms. Ruth Cheah, Director ruthc@sunway.edu.my
- Mr. Rajesvaran M, Deputy Director rajesm@sunway.edu.my
- Ms. Irma Chan, Deputy Director irmac@sunway.edu.my
- Mr. T. Alagarajah, Coordinator tar@sunway.edu.my
- Ms. Rajes Letchumanan, Admin Executive rajesl@sunway.edu.my
- Ms. Lai Mae Kwan, Admin Executive maekwanl@sunway.edu.my

We are here to assist you!



International Office
University Placement (IOUP)

placement@sunway.edu.my

Admission Office



admissions@sunway.edu.my
03-7491 8622 ext.3082,3083
and 3086.



Facilities

019-303 7612

Finance



finance@sunway.edu.my
03-7491 8622



Health & Safety

medical emergency:
03-74918670
safety matters:
03-74918678

International Office



03-7491 8622 /
019-3362 242



IT Helpdesk

helpdesk@sunway.edu.my
03-2022 5898

Registry



registry@sunway.edu.my
03-7491 8622



Security

security@sunway.edu.my
03-7491 8777 (24 hours)

Student LIFE



studentsupport@sunway.edu.my
03-7491 8622



Campus Library

library@sunway.edu.my
03-7491 8750 (helpdesk)

Residence



enquiry_residence@sunway.edu.my
03-7652 5500 /
019-386 7863

TIPS to make your life easier on campus



MyCampus App

- * In campus navigation
- * News highlights
- * College & University floor map
- * Staff navigation



Sunway Shuttle Bus Tracker

- * FREE shuttle bus within Bandar Sunway
- * Estimated time arrivals
- * Bus locations
- * Bus routes



Public Transport

Fare discount of 50% on cash rate for every journey on Rapid KL Bus, BRT, LRT, Monorail and MRT services. Online application through [HERE](#)



Club & Societies

Interested to join? Just reach out their social media or email to them [HERE](#)



Hospital & Clinic

1. Sunway Medical Centre
2. Klinik Mediviron
3. Klinik Mohan
4. U.N.I Klinik (Bandar Sunway)
5. Klinik & Surgeri Suncare (Bandar Sunway)
6. Poliklinik Kumpulan City

Kindly note that the following list is not exhaustive. Please refer to respective districts/ localities for hospitals/ clinics outside Bandar Sunway. Students may opt to visit their own preferred hospitals/ clinics.



Parking Info

1. Sunway University Basement Parking
2. [Season Parking at Sunway Pyramid](#)
3. BRT Complex (Park & Ride)



Parking for motorbike & bicycle

Along side Gate 2 (Covered parking)



Print & Photocopy

1. Library at Level G, University Building
2. IT Lab at Level 1, South Building



ATM Machine

Maybank & CIMB:

1. Level G, South Building (near Security)
2. Level G, University Building (near Fresco)



Café & Restaurant

1. Fresco, University Building
2. The Galley, North Building
3. Sunway Pyramid
4. Rock Café
5. Shaaz Nasi Kandar
6. Subway
7. My Burger Lab



Campus Activities Calendar

APRIL-JUNE 2024



Apr 23-25
Riang Ria Raya - C&S Carnival
University Foyer
10.00am - 4.00pm

May 02
Student Leaders Gathering
Jeffrey Cheah Hall
8.00am - 11.00pm



May 31
Bear - Preciation Day
Observation Deck
5.30pm - 7.00pm



June 01
After Hours
Jeffrey Cheah Hall
8.00am - 11.00pm

June 13
Industry Mentoring
Jeffrey Cheah Hall
8.00am - 5.00pm



June 24
The Malaysian Experience
Function Room 2,
University Building
8.00am - 5.00pm

