



January 2024 Intake

Cambridge GCE Advanced-Level (A-Level)

New Student Orientation *Welcome to Sunway!*

Here's to get you ready for your programme orientation

Go through the below information in the orientation website at

<https://student.sunway.edu.my/orientation/sunway-college>

1

- a) Student Account Activation
- b) Campus Life at a Glance
- c) Campus Tour
- d) Spotlight on Student Life
- e) Stay healthy, Stay Safe

2

Please note that the Student Account Activation can only be done **7 DAYS** before your orientation.

3

The details of the student account activation and on how to join the orientation group in MS Teams will be sent by Ms Rajes (rajesl@sunway.edu.my) on 17th January 2024 to your personal e-mail. Please follow the e-Orientation guide (pdf file) attached to that e-mail to ensure a smooth transition in the Orientation process.

We hope you have a memorable stay here!



Orientation Schedule

DAY 1 – 24 JANUARY 2024 (WEDNESDAY)

TIME	ACTIVITY	VENUE
08.00am - 09.00am	Registration	Foyer (Level G, South Building)
09.00am - 09.10am	Welcome On-Board by Ms Ruth Cheah, Director of Programme	Jeffrey Cheah Hall (Level 4, North Building)
09.10am - 09.40am	Programme Policies, Guidelines & Support Mr Rajesvaran M, Deputy Director of Programme	
09.40am - 10.10am	Introduction to Programme Ms Irma Chan, Deputy Director of Programme	
10.10am - 11.00am	Briefing on Subject Registration Mr Rajesvaran M, Deputy Director of Programme	
11.00am - 11.15am	Welcome to Sunway College by Prof. Dato' Elizabeth Lee, Group Chief Executive Officer, Sunway Education Group	
11.15am - 11.25am	Welcome On-Board Sunway Pre-U Programmes!	
11.30am - 01.30pm	LUNCH BREAK	
01.30pm - 02.30pm	Subject Consultation & Submission of Subject Registration Form	Jeffrey Cheah Hall (Level 4, North Building)
02.30pm - 04.30pm	A-Level Student Council (ALSCO) & Campus Tour	

Orientation Schedule

DAY 2 – 26 JANUARY 2024 (FRIDAY)

TIME	ACTIVITY	VENUE
09.00am - 09.15am	University Placement – Advice & Support – International Office	JC 1 (Level 1, University Building)
09.15am - 10.00am	Stress – Is it Positive or Negative?	
10.00am - 10.15am	Sunway College Student Council Engagement Session	
10.15am - 11.45am	Spotlight by Student LIFE	
11.45am - 02.30pm	LUNCH BREAK	
02.30pm - 02.45pm	Introduction to A-Level We Care Team	JC 1 (Level 1, University Building)
02.45pm - 03.00pm	A-Level Mentor Mentee Briefing	
03.00pm - 03.15pm	Discovering A-Level Online Learning Platform	
03.15pm - 03.30pm	Tips to Enhance Your A-Level Journey & Reflections by Lecturers	
03.30pm - 04.00pm	Sunway Library Briefing	
04.00pm - 04.15pm	Intro to SUNMUN Club	

DAY 3 – 29 JANUARY 2024 (MONDAY)

TIME	ACTIVITY	VENUE
08.30am - 09.00am	Ice Breaking Session	JC 3 & Lecture Theatre 5 (Level 1, University Building)
09.00am - 10.00am	I-Zone Subject Registration Briefing	
10.00am - 11.00am	I-Zone Subject Registration	
11.00am - 01.00pm	LUNCH BREAK	
01.00pm onwards	Classes commence	Refer to Timetable

Further Info

International Students:

Please proceed to the International Office located at Level G, North Building for any International student matters or you may visit [HERE](#)

Student ID Collection:

Student IDs shall be distributed at the Orientation venue. Otherwise, please collect your student card from Ms. Rajes or Ms. Lai Mae Kwan at Pre-U Directorate Office, Level 1, South Building

Library:

Sign up for a library tour at <https://sclibrary.sunway.edu.my>

Semester 1 fees:

To be settled based on fee structure provided by 29 January 2024 (Monday)

i-Zone Subject registration :

To reconfirm the subjects registered in I-Zone by 30 January 2024 (Tuesday)

Manual Subject Registration

If you have not done the i-Zone subject registration, kindly submit the Subject Registration form by indicating :

- * The subjects that you are registering
- * The group that you are placed in

Thereafter, email it to

Mr. Raj rajesm@sunway.edu.my

Add/Drop of Subjects :

- Deadline: 09 February 2024 (Friday)
- Please fill up the Add/Drop of Subject Form and email it to Mr. Raj rajesm@sunway.edu.my

Contact persons :

- Ms. Ruth Cheah, Director ruthc@sunway.edu.my
- Mr. Rajesvaran M, Deputy Director rajesm@sunway.edu.my
- Ms. Irma Chan, Deputy Director irmac@sunway.edu.my
- Mr. T. Alagarajah, Coordinator tar@sunway.edu.my
- Ms. Rajes Letchumanan, Admin Executive rajesl@sunway.edu.my
- Ms. Lai Mae Kwan, Admin Executive maekwanl@sunway.edu.my

We are here to assist you!



International Office
University Placement (IOUP)

placement@sunway.edu.my

Admission Office



admissions@sunway.edu.my
03-7491 8622 ext.3082,3083
and 3086.



Facilities

019-303 7612

Finance



finance@sunway.edu.my
03-7491 8622



Health & Safety

medical emergency:
03-74918670
safety matters:
03-74918678

International Office



03-7491 8622 /
019-3362 242



IT Helpdesk

helpdesk@sunway.edu.my
03-2022 5898

Registry



registry@sunway.edu.my
03-7491 8622



Security

security@sunway.edu.my
03-7491 8777 (24 hours)

Student LIFE



studentsupport@sunway.edu.my
03-7491 8622



Campus Library

library@sunway.edu.my
03-7491 8750 (helpdesk)

Residence



enquiry_residence@sunway.edu.my
03-7652 5500 /
019-386 7863

INTERNATIONAL STUDENT Welcome Week!

Selamat Datang!

Are you new to Malaysia and Sunway campus?
Let us introduce you to our country, our culture and even
language in this week-long programme especially tailored for you!

Here's what you can expect:



Meet and Greet

An introduction session to our Student LIFE team, International Office team, Student Leaders and our Academic staff.



Mix and Mingle

Get to know your buddies and families as well meet up with other international students.



Let's Chat

Know your rights as an international student, meet our counselling team and peers, and even learn how to master 'Manglish'!



KL Tour

Get to know the heart and soul of our capital city, Kuala Lumpur. Discover exciting sights, sounds and food on this tour.

Contact us!

To find out more details, get in touch with us:
studentsupport@sunway.edu.my



INTERNATIONAL STUDENT

Welcome Week!
22 - 27 Jan 2024

Selamat Datang!

Get to know our country, culture and even language in this week-long programme we've got lined up for you!

MONDAY, 4-7pm

Registration

Welcome Session

Learn about Malaysia and Sunway, through the various activities planned for you! We will share about cultural diversity, various languages in Malaysia and its famed "Manglish" too!

Meet Your Buddies

Get to know your seniors who will be able to answer your questions and show you the ropes around Sunway.

Tour Beyond Campus

Find out where the popular eateries are, how to use public transportation, and more!

WEDNESDAY, 4-7pm

Health & Wellbeing

Learn how you can manage challenges in a new country and culture, and the support that Sunway provides to you.

Meet Your Academic Team

Get to know staff and students from your school or programme to learn some tips and tricks to succeed in your course.

THURSDAY

Public Holiday (Thaipusam)

Take this day to get your necessities or enjoy some activities around Sunway!

TUESDAY, 4-7pm

Know Your Rights

An informative session to understand the code of conduct of Sunway and your rights in Malaysia.

Meet Friends from Your Country

Get to know students from your country or region and find out how to feel at home away from home.

FRIDAY

International Student Mix & Mingle

A fun evening enjoying performances and hanging out with international students on campus

SATURDAY

KL Tour!

Register here!



<https://bit.ly/ISWW0124>

To find out more details, get in touch with us:
studentsupport@sunway.edu.my

TIPS to make your life easier on campus



MyCampus App

- * In campus navigation
- * News highlights
- * College & University floor map
- * Staff navigation



Sunway Shuttle Bus Tracker

- * FREE shuttle bus within Bandar Sunway
- * Estimated time arrivals
- * Bus locations
- * Bus routes



Public Transport

Fare discount of 50% on cash rate for every journey on Rapid KL Bus, BRT, LRT, Monorail and MRT services. Online application through [HERE](#)



Club & Societies

Interested to join? Just reach out their social media or email to them [HERE](#)



Hospital & Clinic

1. Sunway Medical Centre
2. Klinik Mediviron
3. Klinik Mohan
4. U.N.I Klinik (Bandar Sunway)
5. Klinik & Surgeri Suncare (Bandar Sunway)
6. Poliklinik Kumpulan City

Kindly note that the following list is not exhaustive. Please refer to respective districts/ localities for hospitals/ clinics outside Bandar Sunway. Students may opt to visit their own preferred hospitals/ clinics.



TIPS



Parking Info

1. Sunway University Basement Parking
2. [Season Parking at Sunway Pyramid](#)
3. BRT Complex (Park & Ride)



Parking for motorbike & bicycle

Along side Gate 2 (Covered parking)



Print & Photocopy

1. Library at Level G, University Building
2. IT Lab at Level 1, South Building



ATM Machine

- Maybank & CIMB:
1. Level G, South Building (near Security)
 2. Level G, University Building (near Fresco)



Café & Restaurant

1. Fresco, University Building
2. The Galley, North Building
3. Sunway Pyramid
4. Rock Café
5. Shaaz Nasi Kandar
6. Subway
7. My Burger Lab



Campus Activities Calendar

JAN-MAR 2024



Jan 22-27

International Student Welcome Week (ISWW)

JC 1 & Jeffrey Cheah Hall

4.00pm - 7.00pm

Feb 27-Mac 01

Alumni Engagement

Rooftop Terrace
9.00am - 6.00pm



Feb 27-29

CNY - C&S Recruitment Week

University Foyer
10.00am - 4.00pm

Mac 02

Student Leaders Gathering

Jeffrey Cheah Hall
8.00am - 11.00am



Mac 13

C&S Workshop

Lecture Theatre 7,
University Building
5.00pm - 7.00pm

