



January 2024 Intake

Monash University Foundation Year

New Student Orientation *Welcome to Sunway!*

Here's to get you ready for your programme orientation

Go through the below information in the orientation website at
<https://student.sunway.edu.my/orientation/sunway-college>

1

- a) Student Account Activation
- b) Campus Life at a Glance
- c) Campus Tour
- d) Spotlight on Student Life
- e) Stay healthy, Stay Safe

2

Please note that the Student Account Activation can only be done **7 DAYS** before your orientation.

3

Please ensure that your Student Account (Item e above) is activated. You will need to do so in order to access into your programme Learning Management System (LMS) for your **Programme Orientation Details and Schedule**.

We hope you have a memorable stay here!



Orientation Schedule

DAY 1 – 22 JANUARY 2024 (MONDAY)

TIME	ACTIVITY	VENUE
08.00am - 09.00am	Registration	Foyer (Level G, South Building)
09.00am - 11.00am	Welcome to Monash University Foundation Year (MUFY)	Jeffrey Cheah Hall (Level 4, North Building)
11.00am - 11.15am	Welcome to Sunway College by Prof. Dato' Elizabeth Lee, Group Chief Executive Officer, Sunway Education Group	
11.15am - 11.30am	Welcome On-Board Sunway Pre-U Programmes!	
11.30am - 01.00pm	LUNCH BREAK	
01.00pm - 02.00pm	Welcome and Overview of MUFY, Mr. Lee Thye Cheong, Director of Programme	Jeffrey Cheah Hall (Level 4, North Building)
02.00pm - 04.00pm	Briefing on MUFY Units & Selection Ms. Edith Macintyre, Coordinator	

DAY 2 – 23 JANUARY 2024 (TUESDAY)

TIME	ACTIVITY	VENUE
09.00am - 12.00pm	Learning @ MUFY - Policies, Guidelines & Support Ms. Edith Macintyre, Coordinator	Jeffrey Cheah Hall (Level 4, North Building)
	Learning @ MUFY - Learning Beyond the Classroom Ms. Charity Yang, Coordinator	
	Learning @ MUFY - Digital Learning Ms. Esther Seow, Coordinator	
12.00pm - 01.00pm	Student Card Collection	
01.00pm - 02.00pm	LUNCH BREAK	
02.00pm - 02.30pm	Preparing for an eAssessment Ms. Wong Foong Wei, Mathematics Unit Leader	Exam Hall (Level 10, University Building)
02.30pm - 04.00pm	Maths Readiness eAssessment Ms. Wong Foong Wei, Mathematics Unit Leader	



Orientation Schedule

DAY 3 – 24 JANUARY 2024 (WEDNESDAY)

TIME	ACTIVITY	VENUE
09.00am - 12.00pm	Introduction to Monash University	Monash University (Meet at main entrance by 8.45am)

DAY 4 – 26 JANUARY 2024 (FRIDAY)

TIME	ACTIVITY	VENUE
09.00am - 09.30am	Learning @ MUFY – Academic Integrity Ms. Edith Macintyre, Coordinator	Jeffrey Cheah Hall (Level 4, North Building)
09.30am - 11.00am	Starting Right @ MUFY Ms. Helen James, Deputy Director	
11.00am - 12.30pm	I-zone Unit Registration Session Ms. Esther Seow, Coordinator	
12.30pm - 02.30pm	LUNCH BREAK (Graphic Calculator sales)	
02.30pm - 02.45pm	Sunway College Student Council Engagement Session	Jeffrey Cheah Hall (Level 4, North Building)
02.45pm - 04.15pm	Spotlight by Student LIFE	

Checklist for New Students

Classes to commence **29 January 2024 (Monday)**

Add or Drop Deadline

The deadline to ADD or DROP units is **07 February 2024 (Wednesday)**. To add or drop a unit, just fill in the “Add/Drop Form” on **MUFY mLearn Programme Page (Submit Request/Download Forms)**

Semester One Fees and Deposits

To be settled (based on fee structure provided) by **29 January 2024 (Monday)**. Failure to do so will result in students not being able to access and take their coursework assessments on mLearn.

Students can email finance@sunway.edu.my to request for a copy of the fee payment advice.

Further Info

International Students:

Please proceed to the International Office located at Level G, North Building for any International student matters or you may visit [HERE](#)

Student ID Collection:

Student ID Cards can be collected from Mr Nazarol Hakiim, as follows:

Date: 23 January 2024

Time: 12.00pm–01.00pm

Venue: Jeffrey Cheah Hall (Level 4, North Building)

Library:

Sign up for a library tour at

<https://sclibrary.sunway.edu.my>

We are here to assist you!



Programme Office

Admission Office



Mr. Nazarol Hakiim
03-7491 8622 ext 8536
nazarolz@sunway.edu.my

admissions@sunway.edu.my
03-7491 8622 ext.3082,3083
and 3086.



Facilities

Finance



019-303 7612

finance@sunway.edu.my
03-7491 8622



Health & Safety

International Office



medical emergency:
03-74918670
safety matters:
03-74918678

03-7491 8622 /
019-3362 242



IT Helpdesk

Registry



helpdesk@sunway.edu.my
03-2022 5898

registry@sunway.edu.my
03-7491 8622



Security

Student LIFE



security@sunway.edu.my
03-7491 8777 (24 hours)

studentsupport@sunway.edu.my
03-7491 8622



Campus Library

Residence



library@sunway.edu.my
03-7491 8750 (helpdesk)

enquiry_residence@sunway.edu.my
03-7652 5500 /
019-386 7863

INTERNATIONAL STUDENT Welcome Week!

Selamat Datang!

Are you new to Malaysia and Sunway campus?
Let us introduce you to our country, our culture and even
language in this week-long programme especially tailored for you!

Here's what you can expect:



Meet and Greet

An introduction session to our Student LIFE team, International Office team, Student Leaders and our Academic staff.



Mix and Mingle

Get to know your buddies and families as well meet up with other international students.



Let's Chat

Know your rights as an international student, meet our counselling team and peers, and even learn how to master 'Manglish'!



KL Tour

Get to know the heart and soul of our capital city, Kuala Lumpur. Discover exciting sights, sounds and food on this tour.

Contact us!

To find out more details, get in touch with us:
studentsupport@sunway.edu.my



INTERNATIONAL STUDENT

Welcome Week!
22 - 27 Jan 2024

Selamat Datang!

Get to know our country, culture and even language in this week-long programme we've got lined up for you!

MONDAY, 4-7pm

Registration

Welcome Session

Learn about Malaysia and Sunway, through the various activities planned for you! We will share about cultural diversity, various languages in Malaysia and its famed "Manglish" too!

Meet Your Buddies

Get to know your seniors who will be able to answer your questions and show you the ropes around Sunway.

Tour Beyond Campus

Find out where the popular eateries are, how to use public transportation, and more!

WEDNESDAY, 4-7pm

Health & Wellbeing

Learn how you can manage challenges in a new country and culture, and the support that Sunway provides to you.

Meet Your Academic Team

Get to know staff and students from your school or programme to learn some tips and tricks to succeed in your course.

THURSDAY

Public Holiday (Thaipusam)

Take this day to get your necessities or enjoy some activities around Sunway!

TUESDAY, 4-7pm

Know Your Rights

An informative session to understand the code of conduct of Sunway and your rights in Malaysia.

Meet Friends from Your Country

Get to know students from your country or region and find out how to feel at home away from home.

FRIDAY

International Student Mix & Mingle

A fun evening enjoying performances and hanging out with international students on campus

SATURDAY

KL Tour!

Register here!



<https://bit.ly/ISWW0124>

To find out more details, get in touch with us:

studentsupport@sunway.edu.my

TIPS to make your life easier on campus



MyCampus App

- * In campus navigation
- * News highlights
- * College & University floor map
- * Staff navigation



Sunway Shuttle Bus Tracker

- * FREE shuttle bus within Bandar Sunway
- * Estimated time arrivals
- * Bus locations
- * Bus routes



Public Transport

Fare discount of 50% on cash rate for every journey on Rapid KL Bus, BRT, LRT, Monorail and MRT services. Online application through [HERE](#)



Club & Societies

Interested to join? Just reach out their social media or email to them [HERE](#)



Hospital & Clinic

1. Sunway Medical Centre
2. Klinik Mediviron
3. Klinik Mohan
4. U.N.I Klinik (Bandar Sunway)
5. Klinik & Surgeri Suncare (Bandar Sunway)
6. Poliklinik Kumpulan City

Kindly note that the following list is not exhaustive. Please refer to respective districts/ localities for hospitals/ clinics outside Bandar Sunway. Students may opt to visit their own preferred hospitals/ clinics.



Parking Info

1. Sunway University Basement Parking
2. [Season Parking at Sunway Pyramid](#)
3. BRT Complex (Park & Ride)



Parking for motorbike & bicycle

Along side Gate 2 (Covered parking)



Print & Photocopy

1. Library at Level G, University Building
2. IT Lab at Level 1, South Building



ATM Machine

Maybank & CIMB:

1. Level G, South Building (near Security)
2. Level G, University Building (near Fresco)



Café & Restaurant

1. Fresco, University Building
2. The Galley, North Building
3. Sunway Pyramid
4. Rock Café
5. Shaaz Nasi Kandar
6. Subway
7. My Burger Lab



Campus Activities Calendar

JAN-MAR 2024



Jan 22-27

International Student Welcome Week (ISWW)

JC 1 & Jeffrey Cheah Hall

4.00pm - 7.00pm

Feb 27-Mac 01

Alumni Engagement

Rooftop Terrace
9.00am - 6.00pm



Feb 27-29

CNY - C&S Recruitment Week

University Foyer
10.00am - 4.00pm

Mac 02

Student Leaders Gathering

Jeffrey Cheah Hall
8.00am - 11.00am



Mac 13

C&S Workshop

Lecture Theatre 7,
University Building
5.00pm - 7.00pm

