



January 2026 Intake

Cambridge GCE Advanced-Level (A-Level)

New Student Orientation *Welcome to Sunway!*

Here's to get you ready for your programme orientation

Go through the below information in the orientation website at
<https://student.sunway.edu.my/orientation/sunway-college>

1

- a) Student Account Activation
- b) Campus Life at a Glance
- c) Campus Tour
- d) Spotlight on Student Life
- e) Stay healthy, Stay Safe

2

Please note that the Student Account Activation can only be done **7 DAYS** before your orientation.

3

The details of the student account activation and on how to join the orientation group in MS Teams will be sent by Ms Lai Mae Kwan (maekwanl@sunway.edu.my) on 12 January 2026 to your personal e-mail. Please follow the e-Orientation guide (pdf file) attached to that e-mail to ensure a smooth transition in the Orientation process.

We hope you have a memorable stay here!



Orientation Schedule

DAY 1 – 19 JANUARY 2026 (MONDAY)

TIME	ACTIVITY	VENUE
08.00am - 09.00am	Registration	Foyer (Level G, South Building)
09.00am - 09.10am	Welcome On-Board by Ms Ruth Cheah, Director of Programme	
09.10am - 09.40am	Programme Policies, Guidelines & Support Mr Rajesvaran Murugan	
09.40am - 10.10am	Introduction to Programme Mr Chan Wai Tuck, Programme Coordinator	Sir Jeffrey Cheah Hall (Level 4, North Building)
10.10am - 11.00am	Briefing on Subject Registration Dr Khor Shy Cian, Programme Coordinator	
11.00am - 11.15am	Welcome to Sunway College by Prof. Dato' Elizabeth Lee, Chief Executive Officer, Sunway Education Group	
11.15am - 12.00pm	Welcome On-Board Sunway Pre-U Programmes!	
12.00pm - 01.30pm	LUNCH BREAK	
01.30pm - 02.30pm	Subject Consultation	JC 1 & JC 3 (Level 1, University Building)
02.30pm - 04.30pm	A-Level Student Council (ALSCO) & Campus Tour	



Orientation Schedule

DAY 2 – 20 JANUARY 2026 (TUESDAY)

TIME	ACTIVITY	VENUE
09.00am - 09.30am	Ice Breaking Session	
09.30am - 09.45am	University Placement – Advice & Support – International Office	
09.45am - 10.05am	UCAS / US University Applications	JC 1 & JC 3
10.05am - 10.25am	The Art of the Email: Because 'Sup Prof' won't get you an A	(Level 1, University Building)
10.25am - 11.05am	Stress – Is it Positive or Negative?	
11.05am - 11.20am	Sunway College Student Council Engagement Session	
11.20am - 01.00pm	L U N C H B R E A K	
01.00pm - 02.30pm	Spotlight by Student LIFE	
02.30pm - 02.45pm	Discovering A-Level Online Learning Platform	
02.45pm - 03.30pm	Tips to Enhance Your A-Level Journey	JC 1 & JC 3
03.30pm - 04.00pm	Sunway Library Briefing	(Level 1, University Building)
04.00pm - 04.15pm	Intro to SUNMUN Club	

DAY 3 – 21 JANUARY 2026 (WEDNESDAY)

TIME	ACTIVITY	VENUE
09.00am - 09.20am	Introduction to A-Level We Care Team	
09.20am - 09.40am	A-Level Mentor Mentee Briefing	JC 1 & JC 3
09.40am - 12.00pm	I-Zone Subject Briefing and Registration	(Level 1, University Building)
12.00pm - 02.00pm	L U N C H B R E A K	
02.00pm onwards	Classes Commence	As per timetable

Further Info

International Students:

Please proceed to the International Office located at Level G, North Building for any International student matters or you may visit [HERE](#)

Student Card Collection:

Student cards will be distributed at the orientation venue. Otherwise, please collect your student card from Ms. Lai Mae Kwan at Pre-U Directorate Office, Level 1, South Building

Library:

Sign up for a library tour [HERE](#)

Semester 1 fees:

To be settled based on fee structure provided by 21 January 2026 (Wednesday)

Subject Registration :

All students are required to complete your online subject registration by 19 January 2026 (Monday)

Following that, you may be required to submit the physical Subject Registration Form in person or email it to Mr Raj rajesm@sunway.edu.my

Add/Drop Subjects :

- Deadline: 5 February 2026 (Thursday)
- Please fill up the Add/Drop of Subject Form and email it to Mr Raj rajesm@sunway.edu.my

Contact persons :

- Ms. Ruth Cheah, Director ruthc@sunway.edu.my
- Mr. T. Alagarajah, Coordinator tar@sunway.edu.my
- Mr. Chan Wai Tuck, Coordinator waituckc@sunway.edu.my
- Dr Khor Shy Cian, Coordinator shyciank@sunway.edu.my
- Ms. Lai Mae Kwan, Admin Executive maekwanl@sunway.edu.my

We are here to assist you!



International Office
University Placement (IOUP)

placement@sunway.edu.my



Admission Office

admissions@sunway.edu.my
03-7491 8622 ext.3082,3083
and 3086.



Facilities

019-303 7612



Finance

finance@sunway.edu.my
03-7491 8622



Health & Safety

medical emergency:
03-74918670

safety matters:
03-74918678



International Office

03-7491 8622 /
019-3362 242



IT Helpdesk

helpdesk@sunway.edu.my
03-2022 5898



Registry

registry@sunway.edu.my
03-7491 8622



Security

security@sunway.edu.my
03-7491 8777 (24 hours)



Student LIFE

studentsupport@sunway.edu.my
03-7491 8622



Campus Library

library@sunway.edu.my
03-7491 8750 (helpdesk)



Residence

enquiry_residence@sunway.edu.my
03-7652 5500 /
019-386 7863

TIPS

to make your
life easier on
campus



MyCampus App

* [In campus navigation](#)

* News & events highlights

* College & University floor map

* Staff navigation



Sunway Shuttle Bus (Sunway Super App)

* FREE shuttle bus within Bandar Sunway

* 45 minutes with real-time tracking

* Check shuttle's location via [Map](#)

* Schedule via [Route](#)



Public Transport

Fare discount of 50% on cash rate for every journey on Rapid KL Bus, BRT, LRT, Monorail and MRT services. Online application through [HERE](#)



Club & Societies

Interested to join? Just reach out their social media or email to them [HERE](#)



Hospital & Clinic

1. Sunway Medical Centre

2. Klinik Mediviron

3. Klinik Mohan

4. U.N.I Klinik (Bandar Sunway)

5. Klinik & Surgeri Suncare (Bandar Sunway)

6. Poliklinik Kumpulan City

Kindly note that the following list is not exhaustive. Please refer to respective districts/ localities for hospitals/ clinics outside Bandar Sunway. Students may opt to visit their own preferred hospitals/ clinics.

All information is correct at the time of printing (as of 08 January 2026). This schedule may be subject to change. Orientation schedule also available at <https://student.sunway.edu.my/orientation/sunway-college>



Parking Info

1. Sunway University Basement Parking
2. Sunway Square Mall Parking
3. [Season Parking at Sunway Pyramid](#)
4. BRT Complex (Park & Ride)



Parking for motorbike & bicycle

Along side Gate 2 (Covered parking)



Print & Photocopy

1. Library at Level G, University Building
2. IT Lab at Level 1, South Building



ATM Machine

Maybank & CIMB:

1. Level G, South Building (near Security)
2. Level G, University Building (near Fresco)



Café & Restaurant

1. Fresco, University Building
2. The Galley, North Building
3. Sunway Pyramid
4. Sunway Square Mall
5. Rock Café
6. Shaaz Nasi Kandar
6. Subway