



April 2026 Intake

Cambridge GCE Advanced-Level (A-Level)

New Student Orientation *Welcome to Sunway!*

Here's to get you ready for your programme orientation

Go through the below information in the orientation website at
<https://student.sunway.edu.my/orientation/sunway-college>

1

- a) Student Account Activation
- b) Campus Life at a Glance
- c) Campus Tour
- d) Stay healthy, Stay Safe

2

Please note that the Student Account Activation can only be done **7 DAYS** before your orientation.

3

The details of the student account activation and on how to join the orientation group in MS Teams will be sent by Ms Lai Mae Kwan (maekwanl@sunway.edu.my) on 06 April 2026 to your personal e-mail. Please follow the e-Orientations guide (pdf file) attached to that e-mail to ensure a smooth transition in the Orientation process.

We hope you have a memorable stay here!



Orientation Schedule

DAY 1 – 13 APRIL 2026 (MONDAY)

TIME	ACTIVITY	VENUE
08.00am - 09.00am	Registration	Foyer (Level G, South Building)
09.00am - 09.10am	Welcome On-Board by Ms Ruth Cheah, Director of Programme	JC 2 (Level 1, University Building)
09.10am - 09.40am	Programme Policies, Guidelines & Support Mr Rajesvaran Murugan	
09.40am - 10.10am	Introduction to Programme Mr Chan Wai Tuck, Programme Coordinator	
10.10am - 11.00am	Briefing on Subject Registration Dr Khor Shy Cian, Programme Coordinator	
11.00am - 11.15am	Welcome to Sunway College by Prof. Dato' Elizabeth Lee, Chief Executive Officer, Sunway Education Group	
11.15am - 12.00pm	Welcome On-Board Sunway Pre-U Programmes!	
12.00pm - 01.30pm	LUNCH BREAK	
01.30pm - 02.30pm	Subject Consultation	JC 2 (Level 1, University Building)
02.30pm - 04.30pm	A-Level Student Council (ALSCO) & Campus Tour	

Orientation Schedule

DAY 2 – 14 APRIL 2026 (TUESDAY)

TIME	ACTIVITY	VENUE
09.00am - 09.30am	Ice Breaking Session	JC 2 (Level 1, University Building)
09.30am - 09.45am	University Placement – Advice & Support – International Office	
09.45am - 10.05am	UCAS / US University Applications	
10.05am - 10.25am	The Art of the Email: Because 'Sup Prof' won't get you an A	
10.25am - 11.05am	Stress – Is it Positive or Negative?	
11.05am - 11.20am	Sunway College Student Council Engagement Session	
11.20am - 11.35am	A-Level Mentor Mentee Briefing	
11.35am - 01.00pm	L U N C H B R E A K	
01.00pm - 02.30pm	Spotlight by Student LIFE	
02.30pm - 02.45pm	Discovering A-Level Online Learning Platform	
02.45pm - 03.30pm	Tips to Enhance Your A-Level Journey	
03.30pm - 04.00pm	Sunway Library Briefing	
04.00pm - 04.15pm	Introduction to A-Level We Care Team	
04.15pm - 04.30pm	Intro to SUNMUN Club	

DAY 3 – 15 APRIL 2026 (WEDNESDAY)

TIME	ACTIVITY	VENUE
09.00am - 12.00pm	Effective Communication Skills	JC 2 (Level 1, University Building)
12.00pm - 01.00pm	I-Zone Subject Briefing and Registration	
01.00pm - 02.00pm	L U N C H B R E A K	
02.00pm onwards	Learning AI with Sunway College (Please bring a Laptop / Tablet)	JC 2 (Level 1, University Building)

DAY 4 - 16 APRIL 2026 (THURSDAY)

TIME	ACTIVITY	VENUE
08.00am onwards	Classes Commence	As per timetable

Further Info

International Students:

Please proceed to the International Office located at Level G, North Building for any International student matters or you may visit [HERE](#)

Student Card Collection:

Student cards will be distributed at the orientation venue. Otherwise, please collect your student card from Ms. Lai Mae Kwan at Pre-U Directorate Office, Level 1, South Building

Library:

Sign up for a library tour [HERE](#)

Semester 1 fees:

To be settled based on fee structure provided by 15 April 2026 (Wednesday)

Subject Registration :

All students are required to complete your online subject registration by 10 April 2026 (Friday)

Following that, you may be required to submit the physical Subject Registration Form in person or email it to Mr Raj rajesm@sunway.edu.my

Add/Drop Subjects :

- Deadline: 30 April 2026 (Thursday)
- Please fill up the Add/Drop of Subject Form and email it to Mr Raj rajesm@sunway.edu.my

Contact persons :

- Ms. Ruth Cheah, Director ruthc@sunway.edu.my
- Mr. T. Alagarajah, Coordinator tar@sunway.edu.my
- Mr. Chan Wai Tuck, Coordinator waituckc@sunway.edu.my
- Dr Khor Shy Cian, Coordinator shyciank@sunway.edu.my
- Ms. Lai Mae Kwan, Admin Executive maekwanl@sunway.edu.my
- Ms. Noorintan Manjak, Admin Executive noorintanm@sunway.edu.my

We are here to assist you!



International Office
University Placement (IOUP)

placement@sunway.edu.my

Admission Office



admissions@sunway.edu.my
03-7491 8622 ext.3082,3083
and 3086.



Facilities

019-303 7612

Finance



finance@sunway.edu.my
03-7491 8622



Health & Safety

medical emergency:
03-74918670
safety matters:
03-74918678

International Office



03-7491 8622 /
019-3362 242



IT Helpdesk

helpdesk@sunway.edu.my
03-2022 5898

Registry



registry@sunway.edu.my
03-7491 8622



Security

security@sunway.edu.my
03-7491 8777 (24 hours)

Student LIFE



studentsupport@sunway.edu.my
03-7491 8622



Campus Library

library@sunway.edu.my
03-7491 8750 (helpdesk)

Residence



enquiry_residence@sunway.edu.my
03-7652 5500 /
019-386 7863

TIPS to make your life easier on campus



MyCampus App

- * [In campus navigation](#)
- * News & events highlights
- * College & University floor map
- * Staff navigation



Sunway Shuttle Bus (Sunway Super App)

- * FREE shuttle bus within Bandar Sunway
- * 45 minutes with real-time tracking
- * Check shuttle's location via [Map](#)
- * Schedule via [Route](#)



Public Transport

Fare discount of 50% on cash rate for every journey on Rapid KL Bus, BRT, LRT, Monorail and MRT services. Online application through [HERE](#)



Club & Societies

Interested to join? Just reach out their social media or email to them [HERE](#)



Hospital & Clinic

1. Sunway Medical Centre
2. Klinik Mediviron
3. Klinik Mohan
4. U.N.I Klinik (Bandar Sunway)
5. Klinik & Surgeri Suncare (Bandar Sunway)
6. Poliklinik Kumpulan City

Kindly note that the following list is not exhaustive. Please refer to respective districts/ localities for hospitals/ clinics outside Bandar Sunway. Students may opt to visit their own preferred hospitals/ clinics.

All information is correct at the time of printing (as of 18 March 2026). This schedule may be subject to change. Orientation schedule also available at <https://student.sunway.edu.my/orientation/sunway-college>



Parking Info

1. Sunway University Basement Parking
2. Sunway Square Mall Parking
3. [Season Parking at Sunway Pyramid](#)
4. BRT Complex (Park & Ride)



Parking for motorbike & bicycle

Along side Gate 2 (Covered parking)



Print & Photocopy

1. Library at Level G, University Building
2. IT Lab at Level 1, South Building



ATM Machine

Maybank & CIMB:

1. Level G, South Building (near Security)
2. Level G, University Building (near Fresco)



Café & Restaurant

1. Fresco, University Building
2. The Galley, North Building
3. Sunway Pyramid
4. Sunway Square Mall
4. Rock Café
5. Shaaz Nasi Kandar
6. Subway