



January 2025 Intake

# Monash University Foundation Year

## New Student Orientation Welcome to Sunway!

Here's to get you ready for your programme orientation

Go through the below information in the orientation website at  
<https://student.sunway.edu.my/orientation/sunway-college>

1

- a) Student Account Activation
- b) Campus Life at a Glance
- c) Campus Tour
- d) Spotlight on Student Life
- e) Stay healthy, Stay Safe

2

Please note that the Student Account Activation can only be done **7 DAYS** before your orientation.

3

Please ensure that your Student Account (Item e above) is activated. You will need to do so in order to access into your programme Learning Management System (LMS) for your **Programme Orientation Details and Schedule**.

*We hope you have a memorable stay here!*



# Orientation Schedule

## PARENT ENGAGEMENT SESSION – 11 JANUARY 2025 (SATURDAY)

TIME	ACTIVITY	PLATFORM
10.00am - 11.30am	* <i>Online link will be emailed to all parents in advance</i>	Online via ZOOM

## DAY 1 – 14 JANUARY 2025 (TUESDAY)

TIME	ACTIVITY	VENUE
08.00am - 09.00am	Registration	Foyer (Level G, South Building)
09.00am - 11.00am	Welcome to Monash University Foundation Year (MUFY)	
11.00am - 11.15am	Welcome to Sunway College by Prof. Dato' Elizabeth Lee, Group Chief Executive Officer, Sunway Education	Sir Jeffrey Cheah Hall (Level 4, North Building)
11.15am - 12.00pm	Welcome On-Board Sunway Pre-U Programmes!	
12.00pm - 01.00pm	L U N C H B R E A K	
01.00pm - 02.00pm	<b>Welcome and Overview of MUFY,</b> Mr. Lee Thye Cheong, Director of Programme	Sir Jeffrey Cheah Hall (Level 4, North Building)
02.00pm - 04.00pm	<b>Briefing on MUFY Units &amp; Selection</b> Ms. Edith Macintyre, Coordinator	

## DAY 2 – 15 JANUARY 2025 (WEDNESDAY)

TIME	ACTIVITY	VENUE
09.00am - 12.00pm	<b>Learning @ MUFY - Policies, Guidelines &amp; Support</b> Ms. Edith Macintyre, Coordinator <b>Learning @ MUFY - Learning Beyond the Classroom</b> Ms. Charity Yang, Coordinator <b>Learning @ MUFY - Digital Learning</b> Ms. Vanieswari Gunaseelan, Coordinator	Sir Jeffrey Cheah Hall (Level 4, North Building)
12.00pm - 01.00pm	L U N C H B R E A K & Student Card Collection	
01.00pm - 03.00pm	<b>Readiness eAssessment</b>	Exam Hall (Level 10, University Building) NW 3-1/3-2

# Orientation Schedule

## DAY 3 – 16 JANUARY 2025 (THURSDAY)

TIME	ACTIVITY	VENUE
09.00am - 09.30am	Learning @ MUFY – Academic Integrity Ms. Edith Macintyre, Coordinator	
09.30am - 12.00pm	Starting Right @ MUFY Ms. Helen James, Deputy Director  I-zone Unit Registration Session Ms. Esther Seow, Coordinator	Sir Jeffrey Cheah Hall (Level 4, North Building)
12.00pm - 1.30pm	L U N C H B R E A K	
02.00pm - 04.00pm	Discover Monash University	Meet at Monash University main gate (1:45pm)

## DAY 4 – 17 JANUARY 2025 (FRIDAY)

TIME	ACTIVITY	VENUE
09.00am - 09.15am	Sunway College Student Council Engagement Session	
09.15am - 12.00pm	Spotlight by Student LIFE	Sir Jeffrey Cheah Hall (Level 4, North Building)

Classes to commence **20 January 2025 (Monday)**

### Add or Drop Deadline

The deadline to ADD or DROP units is **07 February 2025 (Friday)**. To add or drop a unit, just fill in the “Add/Drop Form” on **MUFY mLearn Programme Page (Submit Request/Download Forms)**

### Semester One Fees and Deposits

To be settled (based on fee structure provided) by **20 January 2025 (Monday)**. Failure to do so will result in students not being able to access and take their coursework assessments on mLearn.

Students can email [finance@sunway.edu.my](mailto:finance@sunway.edu.my) to request for a copy of the fee payment advice.

# Further Info

## International Students:

Please proceed to the International Office located at Level G, North Building for any International student matters or you may visit [HERE](#)

## Student ID Collection:

Student ID Cards can be collected from Mr Nazarol Hakiim, as follows:

### Date:

5 January 2025 (Wednesday)

### Time:

12.00pm - 01.00pm

### Venue:

Sir Jeffrey Cheah Hall (Level 4, North Building)

### Library:

Sign up for a library tour [HERE](#)

# We are here to assist you!



Programme Office



Admission Office

Mr. Nazarol Hakiim  
03-7491 8622 ext 8536  
nazarolz@sunway.edu.my



Facilities

019-303 7612



Finance

[finance@sunway.edu.my](mailto:finance@sunway.edu.my)

03-7491 8622



Health & Safety

medical emergency:  
03-74918670

safety matters:  
03-74918678



International Office

03-7491 8622 /  
019-3362 242



IT Helpdesk

[helpdesk@sunway.edu.my](mailto:helpdesk@sunway.edu.my)  
03-2022 5898



Registry

[registry@sunway.edu.my](mailto:registry@sunway.edu.my)

03-7491 8622



Security

[security@sunway.edu.my](mailto:security@sunway.edu.my)  
03-7491 8777 (24 hours)



Student LIFE

[studentsupport@sunway.edu.my](mailto:studentsupport@sunway.edu.my)  
03-7491 8622



Campus Library

[library@sunway.edu.my](mailto:library@sunway.edu.my)  
03-7491 8750 (helpdesk)



Residence

[enquiry\\_residence@sunway.edu.my](mailto:enquiry_residence@sunway.edu.my)  
03-7652 5500 /  
019-386 7863

# INTERNATIONAL STUDENT Welcome Week

**Selamat Datang!**

Are you new to Malaysia and the Sunway campus? Let us introduce you to our country, our culture and even language in this week-long programme especially tailored for you!

**Here's what you can expect:**



#### **Get Adjusted**

Get an introduction to the Welcome Week, Sunway, and Malaysia! You will also meet your seniors to show you the ropes.



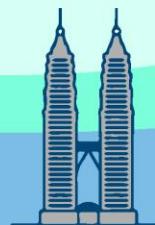
#### **Find Your Second Home**

Know your responsibilities as an international student and meet friends from your home country or region.



#### **A Roadmap To Success**

Connect with seniors, staff, and students from your programme to get your questions answered and learn more about Sunway!



#### **KL Tour!**

Get to know the heart and soul of our capital city, Kuala Lumpur. Discover exciting sights, sounds and food on this tour.

(Note: Fees apply. Please pay at the International Office. Seat is confirmed only upon payment).

## contact us!

To find out more email us at:  
[studentsupport@sunway.edu.my](mailto:studentsupport@sunway.edu.my)

Or log on to our website at:  
<https://student.sunway.edu.my/international-student-welcome-week>



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Nurturing the Seeds of Wisdom

Your Adventure  
Begins Here!

# INTERNATIONAL STUDENT

Welcome Week!  
4th-8th February 2025

**Friday- 10<sup>th</sup>, 17<sup>th</sup> or  
24<sup>th</sup> January 2025**  
4.30 - 5.30 pm

**Venue:**

**Welcome Session**

Join the International Office for a comprehensive guide to thriving at Sunway. Get essential information and learn how to make the most of your experience abroad



**DAY 1**  
**Tuesday**  
**4<sup>th</sup> Feb, 4-7pm**

**Welcome to ISWW!**

Get a programme overview with our representatives

**Meet Your Buddies**

Get to know your seniors who will be able to answer your questions and show you the ropes around Sunway

**Cultural Diversity**

Learn about Malaysia and our diverse culture

**Meet Your Region**

Get to know students from your country or region and find out how to feel at home away from home



**DAY 2**

**Wednesday**  
**5<sup>th</sup> Feb, 4-7pm**

**Academic Tips & Tricks**

Learn how to be an academic success from our senior students

**Meet Your School**

Get up close and personal with our academicians

**Local Lingo**

Blend with the locals! Learn useful basic Bahasa Malaysia and Manglish

**Beyond Campus**

Go food hunting, learn more about our transport system and much, much more!



**DAY 3**

**Friday**  
**7<sup>th</sup> Feb, 4.30pm**

**Mix & Mingle**

Spend an evening of fun getting to know the international community through games, activities and ... well, mixing & mingling!



**DAY 4**

**Saturday**  
**8<sup>th</sup> Feb**

**KL Tour** - Take in the sights and sounds of Kuala Lumpur!  
(First come first served basis. Fees apply.  
Register at the International Office)

**Register Here!**



<https://forms.gle/9qdKqRWgXbrDRQfe8>

To find out more scan the QR code or visit us at:  
<https://student.sunway.edu.my/international-student-welcome-week>

Email us:  
[studentsupport@sunway.edu.my](mailto:studentsupport@sunway.edu.my)

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# TIPS to make your life easier on campus



## MyCampus App

- \* In campus navigation
- \* News highlights
- \* College & University floor map
- \* Staff navigation



## Tracker

- \* FREE shuttle bus within Bandar Sunway
- \* Estimated time arrivals
- \* Bus locations
- \* Bus routes



## Public Transport

Fare discount of 50% on cash rate for every journey on Rapid KL Bus, BRT, LRT, Monorail and MRT services. Online application through [HERE](#)



## Club & Societies

Interested to join? Just reach out their social media or email to them [HERE](#)



## Hospital & Clinic

1. Sunway Medical Centre
2. Klinik Mediviron
3. Klinik Mohan
4. U.N.I Klinik (Bandar Sunway)
5. Klinik & Surgeri Suncare (Bandar Sunway)
6. Poliklinik Kumpulan City

*Kindly note that the following list is not exhaustive. Please refer to respective districts/ localities for hospitals/ clinics outside Bandar Sunway. Students may opt to visit their own preferred hospitals/ clinics.*



## Parking Info

1. Sunway University Basement Parking
2. [Season Parking at Sunway Pyramid](#)
3. BRT Complex (Park & Ride)



## Parking for motorbike & bicycle

Along side Gate 2 (Covered parking)



## Print & Photocopy

1. Library at Level G, University Building
2. IT Lab at Level 1, South Building



## ATM Machine

Maybank & CIMB:  
1. Level G, South Building (near Security)  
2. Level G, University Building (near Fresco)



## Café & Restaurant

1. Fresco, University Building
2. The Galley, North Building
3. Sunway Pyramid
4. Rock Café
5. Shaaz Nasi Kandar
6. Subway
7. My Burger Lab