



January 2025 Intake

Monash University Foundation Year

New Student Orientation *Welcome to Sunway!*

Here's to get you ready for your programme orientation

Go through the below information in the orientation website at
<https://student.sunway.edu.my/orientation/sunway-college>

1

- a) Student Account Activation
- b) Campus Life at a Glance
- c) Campus Tour
- d) Spotlight on Student Life
- e) Stay healthy, Stay Safe

2

Please note that the Student Account Activation can only be done **7 DAYS** before your orientation.

3

Please ensure that your Student Account (Item e above) is activated. You will need to do so in order to access into your programme Learning Management System (LMS) for your **Programme Orientation Details and Schedule**.

We hope you have a memorable stay here!



Orientation Schedule

PARENT ENGAGEMENT SESSION – 11 JANUARY 2025 (SATURDAY)

TIME	ACTIVITY	PLATFORM
10.00am - 11.30am	* Online link will be emailed to all parents in advance	Online via ZOOM

DAY 1 – 14 JANUARY 2025 (TUESDAY)

TIME	ACTIVITY	VENUE
08.00am - 09.00am	Registration	Foyer (Level G, South Building)
09.00am - 11.00am	Welcome to Monash University Foundation Year (MUFY)	Sir Jeffrey Cheah Hall (Level 4, North Building)
11.00am - 11.15am	Welcome to Sunway College by Prof. Dato' Elizabeth Lee, Group Chief Executive Officer, Sunway Education	
11.15am - 12.00pm	Welcome On-Board Sunway Pre-U Programmes!	
12.00pm - 01.00pm	LUNCH BREAK	
01.00pm - 02.00pm	Welcome and Overview of MUFY, Mr. Lee Thye Cheong, Director of Programme	Sir Jeffrey Cheah Hall (Level 4, North Building)
02.00pm - 04.00pm	Briefing on MUFY Units & Selection Ms. Edith Macintyre, Coordinator	

DAY 2 – 15 JANUARY 2025 (WEDNESDAY)

TIME	ACTIVITY	VENUE
09.00am - 12.00pm	Learning @ MUFY - Policies, Guidelines & Support Ms. Edith Macintyre, Coordinator	Sir Jeffrey Cheah Hall (Level 4, North Building)
	Learning @ MUFY - Learning Beyond the Classroom Ms. Charity Yang, Coordinator	
	Learning @ MUFY - Digital Learning Ms. Vanieswari Gunaseelan, Coordinator	
12.00pm - 01.00pm	LUNCH BREAK & Student Card Collection	
01.00pm - 03.00pm	Readiness eAssessment	Exam Hall (Level 10, University Building) NW 3-1/3-2



Orientation Schedule

DAY 3 – 16 JANUARY 2025 (THURSDAY)

TIME	ACTIVITY	VENUE
09.00am - 09.30am	Learning @ MUFY – Academic Integrity Ms. Edith Macintyre, Coordinator	Sir Jeffrey Cheah Hall (Level 4, North Building)
09.30am - 12.00pm	Starting Right @ MUFY Ms. Helen James, Deputy Director	
	I-zone Unit Registration Session Ms. Esther Seow, Coordinator	
12.00pm - 1.30pm	LUNCH BREAK	
02.00pm - 04.00pm	Discover Monash University	Meet at Monash University main gate (1:45pm)

DAY 4 – 17 JANUARY 2025 (FRIDAY)

TIME	ACTIVITY	VENUE
09.00am - 09.15am	Sunway College Student Council Engagement Session	Sir Jeffrey Cheah Hall (Level 4, North Building)
09.15am - 12.00pm	Spotlight by Student LIFE	

Classes to commence **20 January 2025 (Monday)**

Add or Drop Deadline

The deadline to ADD or DROP units is **07 February 2025 (Friday)**. To add or drop a unit, just fill in the “Add/Drop Form” on **MUFY mLearn Programme Page (Submit Request/Download Forms)**

Semester One Fees and Deposits

To be settled (based on fee structure provided) by **20 January 2025 (Monday)**. Failure to do so will result in students not being able to access and take their coursework assessments on mLearn.

Students can email finance@sunway.edu.my to request for a copy of the fee payment advice.

Further Info

International Students:

Please proceed to the International Office located at Level G, North Building for any International student matters or you may visit [HERE](#)

Student ID Collection:

Student ID Cards can be collected from Mr Nazarol Hakiim, as follows:

Date:

15 January 2025 (Wednesday)

Time:

12.00pm - 01.00pm

Venue:

Sir Jeffrey Cheah Hall (Level 4, North Building)

Library:

Sign up for a library tour [HERE](#)

We are here to assist you!



Programme Office



Admission Office

Mr. Nazarol Hakiim
03-7491 8622 ext 8536
nazarolz@sunway.edu.my

admissions@sunway.edu.my
03-7491 8622 ext.3082,3083
and 3086.



Facilities

019-303 7612

Finance



finance@sunway.edu.my
03-7491 8622



Health & Safety

medical emergency:
03-74918670
safety matters:
03-74918678

International Office



03-7491 8622 /
019-3362 242



IT Helpdesk

helpdesk@sunway.edu.my
03-2022 5898

Registry



registry@sunway.edu.my
03-7491 8622



Security

security@sunway.edu.my
03-7491 8777 (24 hours)

Student LIFE



studentsupport@sunway.edu.my
03-7491 8622



Campus Library

library@sunway.edu.my
03-7491 8750 (helpdesk)

Residence



enquiry_residence@sunway.edu.my
03-7652 5500 /
019-386 7863

INTERNATIONAL STUDENT Welcome Week!

Selamat Datang!

Are you new to Malaysia and the Sunway campus? Let us introduce you to our country, our culture and even language in this week-long programme especially tailored for you!

Here's what you can expect:



Get Adjusted

Get an introduction to the Welcome Week, Sunway, and Malaysia! You will also meet your seniors to show you the ropes.



A Roadmap To Success

Connect with seniors, staff, and students from your programme to get your questions answered and learn more about Sunway!



Find Your Second Home

Know your responsibilities as an international student and meet friends from your home country or region.



KL Tour!

Get to know the heart and soul of our capital city, Kuala Lumpur. Discover exciting sights, sounds and food on this tour.

(Note: Fees apply. Please pay at the International Office. Seat is confirmed only upon payment).

Contact us!

To find out more email us at:
studentsupport@sunway.edu.my

Or log on to our website at:
<https://student.sunway.edu.my/international-student-welcome-week>



INTERNATIONAL STUDENT

Welcome Week

4th - 8th February 2025

Your Adventure Begins Here!

Friday- 10th, 17th or 24th January 2025
4.30 - 5.30 pm

Venue:

Welcome Session

Join the International Office for a comprehensive guide to thriving at Sunway. Get essential information and learn how to make the most of your experience abroad

 **DAY 1**
Tuesday
4th Feb, 4-7pm

Welcome to ISWW!

Get a programme overview with our representatives

Meet Your Buddies

Get to know your seniors who will be able to answer your questions and show you the ropes around Sunway

Cultural Diversity

Learn about Malaysia and our diverse culture

Meet Your Region

Get to know students from your country or region and find out how to feel at home away from home

 **DAY 2**

Wednesday
5th Feb, 4-7pm

Academic Tips & Tricks

Learn how to be an academic success from our senior students

Meet Your School

Get up close and personal with our academicians

Local Lingo

Blend with the locals! Learn useful basic Bahasa Malaysia and Manglish

Beyond Campus

Go food hunting, learn more about our transport system and much, much more!

 **DAY 3**
Friday
7th Feb, 4.30pm

Mix & Mingle

Spend an evening of fun getting to know the international community through games, activities and ... well, mixing & mingling!

 **DAY 4**
Saturday
8th Feb

KL Tour - Take in the sights and sounds of Kuala Lumpur!
(First come first served basis. Fees apply. Register at the International Office)

Register Here!



<https://forms.gle/9qdKqRWgXbrDRQfe8>

TIPS to make your life easier on campus



MyCampus App

- * In campus navigation
- * News highlights
- * College & University floor map
- * Staff navigation



Sunway Shuttle Bus Tracker

- * FREE shuttle bus within Bandar Sunway
- * Estimated time arrivals
- * Bus locations
- * Bus routes



Public Transport

Fare discount of 50% on cash rate for every journey on Rapid KL Bus, BRT, LRT, Monorail and MRT services. Online application through [HERE](#)



Club & Societies

Interested to join? Just reach out their social media or email to them [HERE](#)



Hospital & Clinic

1. Sunway Medical Centre
2. Klinik Mediviron
3. Klinik Mohan
4. U.N.I Klinik (Bandar Sunway)
5. Klinik & Surgeri Suncare (Bandar Sunway)
6. Poliklinik Kumpulan City

Kindly note that the following list is not exhaustive. Please refer to respective districts/ localities for hospitals/ clinics outside Bandar Sunway. Students may opt to visit their own preferred hospitals/ clinics.

All information is correct at the time of printing (as of 08 January 2025). This schedule may be subject to change. Orientation schedule also available at <https://student.sunway.edu.my/orientation/sunway-college>



Parking Info

1. Sunway University Basement Parking
2. [Season Parking at Sunway Pyramid](#)
3. BRT Complex (Park & Ride)



Parking for motorbike & bicycle

Along side Gate 2 (Covered parking)



Print & Photocopy

1. Library at Level G, University Building
2. IT Lab at Level 1, South Building



ATM Machine

- Maybank & CIMB:
1. Level G, South Building (near Security)
 2. Level G, University Building (near Fresco)



Café & Restaurant

1. Fresco, University Building
2. The Galley, North Building
3. Sunway Pyramid
4. Rock Café
5. Shaaz Nasi Kandar
6. Subway
7. My Burger Lab