



January 2025 Intake

Cambridge GCE Advanced-Level (A-Level)

New Student Orientation *Welcome to Sunway!*

Here's to get you ready for your programme orientation

Go through the below information in the orientation website at

<https://student.sunway.edu.my/orientation/sunway-college>

1

- a) Student Account Activation
- b) Campus Life at a Glance
- c) Campus Tour
- d) Spotlight on Student Life
- e) Stay healthy, Stay Safe

2

Please note that the Student Account Activation can only be done **7 DAYS** before your orientation.

3

The details of the student account activation and on how to join the orientation group in MS Teams will be sent by Ms Rajes (rajesl@sunway.edu.my) on 06th January 2025 to your personal e-mail. Please follow the e-Orientation guide (pdf file) attached to that e-mail to ensure a smooth transition in the Orientation process.

We hope you have a memorable stay here!



Orientation Schedule

DAY 1 – 13 JANUARY 2025 (MONDAY)

TIME	ACTIVITY	VENUE
08.00am - 09.00am	Registration	Foyer (Level G, South Building)
09.00am - 09.10am	Welcome On-Board by Ms Ruth Cheah, Director of Programme	Sir Jeffrey Cheah Hall (Level 4, North Building)
09.10am - 09.40am	Programme Policies, Guidelines & Support Mr Rajesvaran M, Deputy Director of Programme	
09.40am - 10.10am	Introduction to Programme Mr Chan Wai Tuck, Programme Coordinator	
10.10am - 11.00am	Briefing on Subject Registration Dr Khor Shy Cian, Programme Coordinator	
11.00am - 11.15am	Welcome to Sunway College by Prof. Dato' Elizabeth Lee, Group Chief Executive Officer, Sunway Education	
11.15am - 12.00pm	Welcome On-Board Sunway Pre-U Programmes!	
12.00pm - 01.30pm	LUNCH BREAK	
01.30pm - 03.00pm	Subject Consultation & Submission of Subject Registration Form	Sir Jeffrey Cheah Hall (Level 4, North Building)
03.00pm - 05.00pm	A-Level Student Council (ALSCO) & Campus Tour	

Orientation Schedule

DAY 2 – 14 JANUARY 2025 (TUESDAY)

TIME	ACTIVITY	VENUE
09.00am - 09.15am	University Placement – Advice & Support – International Office	The Zone (Level 2, SET Building)
09.15am - 10.00am	Stress – Is it Positive or Negative?	
10.00am - 10.15am	Sunway College Student Council Engagement Session	
10.15am - 11.45am	Spotlight by Student LIFE	
11.45am - 02.00pm	LUNCH BREAK	
02.00pm - 02.15pm	Introduction to A-Level We Care Team	The Zone (Level 2, SET Building)
02.15pm - 02.30pm	A-Level Mentor Mentee Briefing	
02.30pm - 02.45pm	Discovering A-Level Online Learning Platform	
02.45pm - 03.30pm	Tips to Enhance Your A-Level Journey & Reflections by Lecturers	
03.30pm - 04.00pm	Sunway Library Briefing	
04.00pm - 04.15pm	Intro to SUNMUN Club	

DAY 3 – 15 JANUARY 2025 (WEDNESDAY)

TIME	ACTIVITY	VENUE
08.30am - 09.00am	Ice Breaking Session	The Zone (Level 2, SET Building)
09.00am - 10.00am	I-Zone Subject Registration Briefing	
10.00am - 12.30pm	I-Zone Subject Registration	

DAY 4 – 16 JANUARY 2025 (THURSDAY)

TIME	ACTIVITY	VENUE
08.05am onwards	Classes commence	As per Timetable

Further Info

International Students:

Please proceed to the International Office located at Level G, North Building for any International student matters or you may visit [HERE](#)

Student ID Collection:

Student IDs shall be distributed at the Orientation venue. Otherwise, please collect your student card from Ms. Rajes or Ms. Lai Mae Kwan at Pre-U Directorate Office, Level 1, South Building

Library:

Sign up for a library tour [HERE](#)

Semester 1 fees:

To be settled based on fee structure provided by 15th January 2025 (Wednesday)

i-Zone Subject registration :

To reconfirm the subjects registered in I-Zone by 16th January 2025 (Thursday)

Manual Subject Registration

If you have not done the i-Zone subject registration, kindly submit the Subject Registration form by indicating :

- * The subjects that you are registering
- * The group that you are placed in

Thereafter, email it to

Mr. Raj rajesm@sunway.edu.my

Add/Drop of Subjects :

- Deadline: 06th February 2025 (Thursday)
- Please fill up the Add/Drop of Subject Form and email it to Mr. Raj rajesm@sunway.edu.my

Contact persons :

- Ms. Ruth Cheah, Director ruthc@sunway.edu.my
- Mr. T. Alagarajah, Coordinator tar@sunway.edu.my
- Mr. Chan Wai Tuck, Coordinator waituckc@sunway.edu.my
- Dr Khor Shy Cian, Coordinator shyciank@sunway.edu.my
- Ms. Rajes Letchumanan, Admin Executive rajesl@sunway.edu.my
- Ms. Lai Mae Kwan, Admin Executive maekwanl@sunway.edu.my

We are here to assist you!



International Office
University Placement (IOUP)

placement@sunway.edu.my

Admission Office



admissions@sunway.edu.my
03-7491 8622 ext.3082,3083
and 3086.



Facilities

019-303 7612

Finance



finance@sunway.edu.my
03-7491 8622



Health & Safety

medical emergency:
03-74918670
safety matters:
03-74918678

International Office



03-7491 8622 /
019-3362 242



IT Helpdesk

helpdesk@sunway.edu.my
03-2022 5898

Registry



registry@sunway.edu.my
03-7491 8622



Security

security@sunway.edu.my
03-7491 8777 (24 hours)

Student LIFE



studentsupport@sunway.edu.my
03-7491 8622



Campus Library

library@sunway.edu.my
03-7491 8750 (helpdesk)

Residence



enquiry_residence@sunway.edu.my
03-7652 5500 /
019-386 7863

INTERNATIONAL STUDENT Welcome Week!

Selamat Datang!

Are you new to Malaysia and the Sunway campus? Let us introduce you to our country, our culture and even language in this week-long programme especially tailored for you!

Here's what you can expect:



Get Adjusted

Get an introduction to the Welcome Week, Sunway, and Malaysia! You will also meet your seniors to show you the ropes.



A Roadmap To Success

Connect with seniors, staff, and students from your programme to get your questions answered and learn more about Sunway!



Find Your Second Home

Know your responsibilities as an international student and meet friends from your home country or region.



KL Tour!

Get to know the heart and soul of our capital city, Kuala Lumpur. Discover exciting sights, sounds and food on this tour.

(Note: Fees apply. Please pay at the International Office. Seat is confirmed only upon payment).

Contact us!

To find out more email us at:
studentsupport@sunway.edu.my

Or log on to our website at:
<https://student.sunway.edu.my/international-student-welcome-week>



INTERNATIONAL STUDENT

Welcome Week

4th - 8th February 2025

Your Adventure Begins Here!

Friday- 10th, 17th or 24th January 2025
4.30 - 5.30 pm

Venue:

Welcome Session

Join the International Office for a comprehensive guide to thriving at Sunway. Get essential information and learn how to make the most of your experience abroad



DAY 1

Tuesday

4th Feb, 4-7pm

Welcome to ISWW!

Get a programme overview with our representatives

Meet Your Buddies

Get to know your seniors who will be able to answer your questions and show you the ropes around Sunway

Cultural Diversity

Learn about Malaysia and our diverse culture

Meet Your Region

Get to know students from your country or region and find out how to feel at home away from home



DAY 2

Wednesday

5th Feb, 4-7pm

Academic Tips & Tricks

Learn how to be an academic success from our senior students

Meet Your School

Get up close and personal with our academicians

Local Lingo

Blend with the locals! Learn useful basic Bahasa Malaysia and Manglish

Beyond Campus

Go food hunting, learn more about our transport system and much, much more!



DAY 3

Friday

7th Feb, 4.30pm

Mix & Mingle

Spend an evening of fun getting to know the international community through games, activities and ... well, mixing & mingling!



DAY 4

Saturday

8th Feb

KL Tour - Take in the sights and sounds of Kuala Lumpur!
(First come first served basis. Fees apply. Register at the International Office)

Register Here!



<https://forms.gle/9qdKqRWgXbrDRQfe8>



TIPS to make your life easier on campus



MyCampus App

- * In campus navigation
- * News highlights
- * College & University floor map
- * Staff navigation



Sunway Shuttle Bus Tracker

- * FREE shuttle bus within Bandar Sunway
- * Estimated time arrivals
- * Bus locations
- * Bus routes



Public Transport

Fare discount of 50% on cash rate for every journey on Rapid KL Bus, BRT, LRT, Monorail and MRT services. Online application through [HERE](#)



Club & Societies

Interested to join? Just reach out their social media or email to them [HERE](#)



Hospital & Clinic

1. Sunway Medical Centre
2. Klinik Mediviron
3. Klinik Mohan
4. U.N.I Klinik (Bandar Sunway)
5. Klinik & Surgeri Suncare (Bandar Sunway)
6. Poliklinik Kumpulan City

Kindly note that the following list is not exhaustive. Please refer to respective districts/ localities for hospitals/ clinics outside Bandar Sunway. Students may opt to visit their own preferred hospitals/ clinics.

All information is correct at the time of printing (as of 26 December 2024). This schedule may be subject to change. Orientation schedule also available at <https://student.sunway.edu.my/orientation/sunway-college>



Parking Info

1. Sunway University Basement Parking
2. [Season Parking at Sunway Pyramid](#)
3. BRT Complex (Park & Ride)



Parking for motorbike & bicycle

Along side Gate 2 (Covered parking)



Print & Photocopy

1. Library at Level G, University Building
2. IT Lab at Level 1, South Building



ATM Machine

Maybank & CIMB:

1. Level G, South Building (near Security)
2. Level G, University Building (near Fresco)



Café & Restaurant

1. Fresco, University Building
2. The Galley, North Building
3. Sunway Pyramid
4. Rock Café
5. Shaaz Nasi Kandar
6. Subway
7. My Burger Lab