

# MONASH UNIVERSITY FOUNDATION YEAR

Orientation Programme  
March 2019 intake



DAY 1 – 25 MARCH 2019 (MONDAY)		
TIME	ACTIVITY	VENUE
08.30am - 09.00am	Registration	Student Concourse (Level G, South Building)
09.00am - 11.00am	Introduction to Programme – Monash University Foundation Year (MUFY)	JC 3 (Level 1, Sunway University)
11.00am - 11.15am	Welcome To Sunway College <b>Dr. Elizabeth Lee, Senior Executive Director, Sunway Education Group</b>	Jeffrey Cheah Hall (Level 4, North Building)
11.15am - 11.25am	Introducing Campus Services & Resources at your finger tips	
11.25am - 12.00pm	Welcome On-Board Sunway Pre-U Programmes!	
12.00pm - 01.00pm	L U N C H B R E A K	
01.00pm - 02.00pm	IT Services Briefing	JC 1 (Level 1, Sunway University)
02.00pm - 03.00pm	Health & Safety Briefing	Exam Hall (Level 10, Sunway University)
03.00pm - 04.00pm	Maths Readiness Assessment - to recommend suitable Maths subject <i>(* please bring along a Scientific Calculator, pencil and eraser)</i>	
04.00pm - 04.30pm	Student ID Collection	

DAY 2 – 26 MARCH 2019 (TUESDAY)		
TIME	ACTIVITY	VENUE
09.00am - 10.30am	Briefing on Monash University Foundation Year <b>Mr. Lee Thye Cheong, Director</b>	Jeffrey Cheah Hall (Level 4, North Building)
10.30am - 12.00pm	Briefing on MUFY Policies & Guidelines <b>Ms. Edith Macintyre, Coordinator</b>	
12.00pm - 01.00pm	L U N C H B R E A K	Monash University Malaysia
01.00pm - 04.00pm	Introduction & Tour of Monash University Malaysia	
DAY 3 – 27 MARCH 2019 (WEDNESDAY)		
TIME	ACTIVITY	VENUE
10.00am - 12.00pm	MUFY One-to-One Consultation	Function Room 2 (Level 1, Sunway University)
12.00pm - 02.00pm	L U N C H B R E A K	JC 1 (Level 1, Sunway University)
02.00pm - 02.30pm	MUFY We-Care Team	
02.30pm - 04.00pm	MUFY Unit Registration Briefing & Registration <b>Ms. Helen James, Coordinator</b>	
04.00pm - 05.30pm	I-Zone Registration & Learning @ MUFY <b>Ms Esther Seow, Coordinator</b>	
DAY 4 – 28 MARCH 2019 (THURSDAY)		
TIME	ACTIVITY	VENUE
08.30am - 04.00pm	Classes commence <i>(Please refer to individual timetable)</i>	

*Note: For International Students, please proceed to the International Office located at Level G, North Building for any International student matters.*

All information is correct at the time of printing (as at 04 March 2019). This schedule may be subject to change.  
Orientation schedule also available at <https://student.sunway.edu.my/services/sunway-orientation>

## Checklist for New Students

✓ **Classes to commence 28 March, 2019 (Thursday)**

✓ **ADD or DROP Deadline**

The deadline to ADD or DROP units is **10 April 2019 (Wednesday)**. To add or drop a unit, just fill in the “Add/Drop Form” obtainable from **Ms. Edith Macintyre** from the MUFY Office, **3<sup>rd</sup> floor, South building**.

✓ **Student Card Collection**

Please refer to the dates and time given as per schedule.

✓ **Semester one fees & deposits**

To be settled (based on fee structure provided) by **27 March 2019 (Wednesday)**. Failure to do so will result in **you not being registered for your final exams at the end of the semester**.

✓ **I-Zone Registration**

Please ensure you have completed your I-Zone registration according to the schedule given.