

**ORIENTATION PROGRAMME FOR FULL TIME  
PROFESSIONAL ACCOUNTING PROGRAMME**

Certified Accounting Technician (CAT)

Certificate in Finance, Accounting & Business (CFAB)

Association of Chartered Certified Accountants (ACCA)



DATE	TIME	PROGRAMME	VENUE
16 April 2019 (Tuesday)	08.30am - 09.00am	Registration	Foyer (Level G, South Building)
	09.00am - 11.00am	LIFE at Sunway - An Introduction	Jeffrey Cheah Hall (Level 4, North Building)
	11.00am - 11.15am	Welcome Speech by Dr. Elizabeth Lee, Senior Executive Director - Sunway Education Group	
	11.15am - 11.25am	Introducing Campus Services & Resources at your finger tips	
	11.25am - 12.00pm	Welcome On-Board Financial Course Programmes Speech by Mr. Teo Ee Sing, Executive Director - Sunway College	
	12.00pm - 01.30pm	LUNCH BREAK	
	01.30pm - 02.00pm	IT Services Briefing, Mr. Sahabudin, IT Engineer - ITS	Jeffrey Cheah Hall (Level 4, North Building)
	02.00pm - 02.15pm	eLearning Briefing, Ms. Wang Sooi Fong, Head - eLearning	
	02.15pm - 02.45pm	Health & Safety Briefing, Mr. Simon, Manager – Safety, Health & Environment	
	02.45pm - 03.00pm	Briefing on General Studies Subjects Dr. Yazilmiwati, Acting Head - MOHE General Studies Department	
	03.00pm - 04.00pm	Programme Briefing by Ms. Lum Pey Wah, Head - CAT & ACCA Programmes	NE-3-10 (Level 3, North East Building)
	03.00pm - 04.00pm	Programme Briefing by Ms. Theresa Soh, Head – CFAB & ICAEW Programmes	

*Note: 1. For International Students, please proceed to the International Office located at Level G, Sunway College (North Building) for any International student matters.*

*2. Those who did not submit their photo during admission, please proceed directly to Registry Office, (Level 1, South Building) from Monday to Friday (09.00am - 05.30pm) to submit their passport size photo for student ID.*

All information is correct at the time of printing (as at 01 April 2019). This schedule may be subject to change.

Orientation schedule also available at <https://student.sunway.edu.my/services/sunway-orientation>