

NEW STUDENTS' ORIENTATION GUIDE

Orientation Day

Where should I go?

- Report to International Office (*International students only*)
- Register at the Gallery (*Level 1, Sunway University*)
- Collect Student ID during registration
- Submit outstanding documents (*if any*) at the 'pending document' counter during registration or proceed to Registry Department
- Get to know Sunway University (*Jeffery Cheah Hall, Level 4, North Building @ 9.30am*)

What are the orientation activities available? [Orientation Schedule for New Students](#)

(Day 1 – Wednesday)

- Campus Tour @11.30am (*more information during registration*)
- Surviving Campus Life by Prof Hew Gill, Associate Provost (Student Experience) (*JC 1, Level 1, Sunway University @ 1.30pm*)
- iLabs Makerspace – Make Your Ideas Come to Life (*JC 1, Level 1, Sunway University @ 2.15pm*)
- Meet N' Greet Session (*Gallery, Level 1, Sunway University @ 2.45pm*)

(Day 3 - Friday)

- Study Skills Workshop
Gallery and Function Room 3, Level 1, Sunway University @ 9.00am
UC-8-10 & UC-8-11, Level 8, Sunway University @ 9.00am

Any tours or workshop available? [Click Now to Register](#)

- Library Tour
- iLabs Workshop

IT Applications

What briefings to attend and student portals to activate?

- Attend IT briefing (*JC 1, JC 2, JC 3, Level 1, Sunway University @ 11.30am*) (*Day 2 – Thursday*)
- Activate iMail and link with personal email (*if any*) for prompt updates
- Activate iZone account
- Activate eLearn account

Administrative Briefings and Activities

- Attend Schools' briefing [Orientation Schedule for New Students](#)
(*Day 2 – Thursday*)
- Complete online subject enrolment

Financial Assistance

- Where do I pay my tuition fees/other fees?
Proceed to Financial Services located at Level 1, North Building
- Where can I obtain information on Scholarships and Financial Aid?
Proceed to Student LIFE located at Ground Floor, North Building

Emergency Contact

Security	03-74918777 (24 hours)
Health & Safety	03-74918678 (8.30am – 5.30pm)
Nightingale Bay (Nurse)	03-74918670 (8.30am – 5.30pm)
SU Maintenance	019-3038949 (8.30am – 5.30pm)