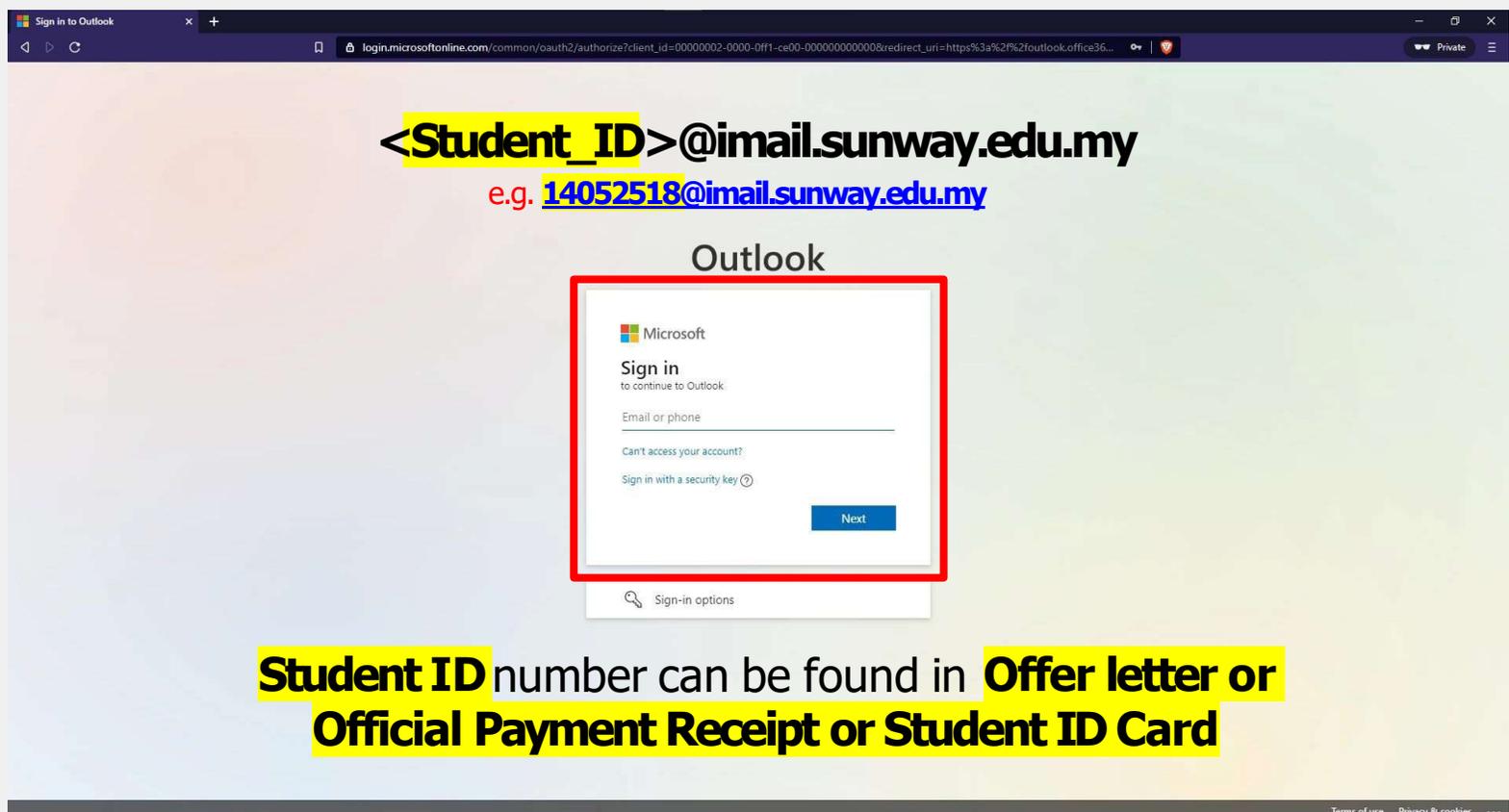# Microsoft Teams Installation Guide

Quick start guide for students

Pre-requisite ➡️ **Please activate your student account first before proceeding.**

Please refer → **Student Account Activation Guide**

① **Go to www.imail.sunway.edu.my & log in using your Sunway Credential**

<Student_ID>@imail.sunway.edu.my
e.g. 14052518@imail.sunway.edu.my

Outlook

Microsoft

Sign in
to continue to Outlook

Email or phone

Can't access your account?
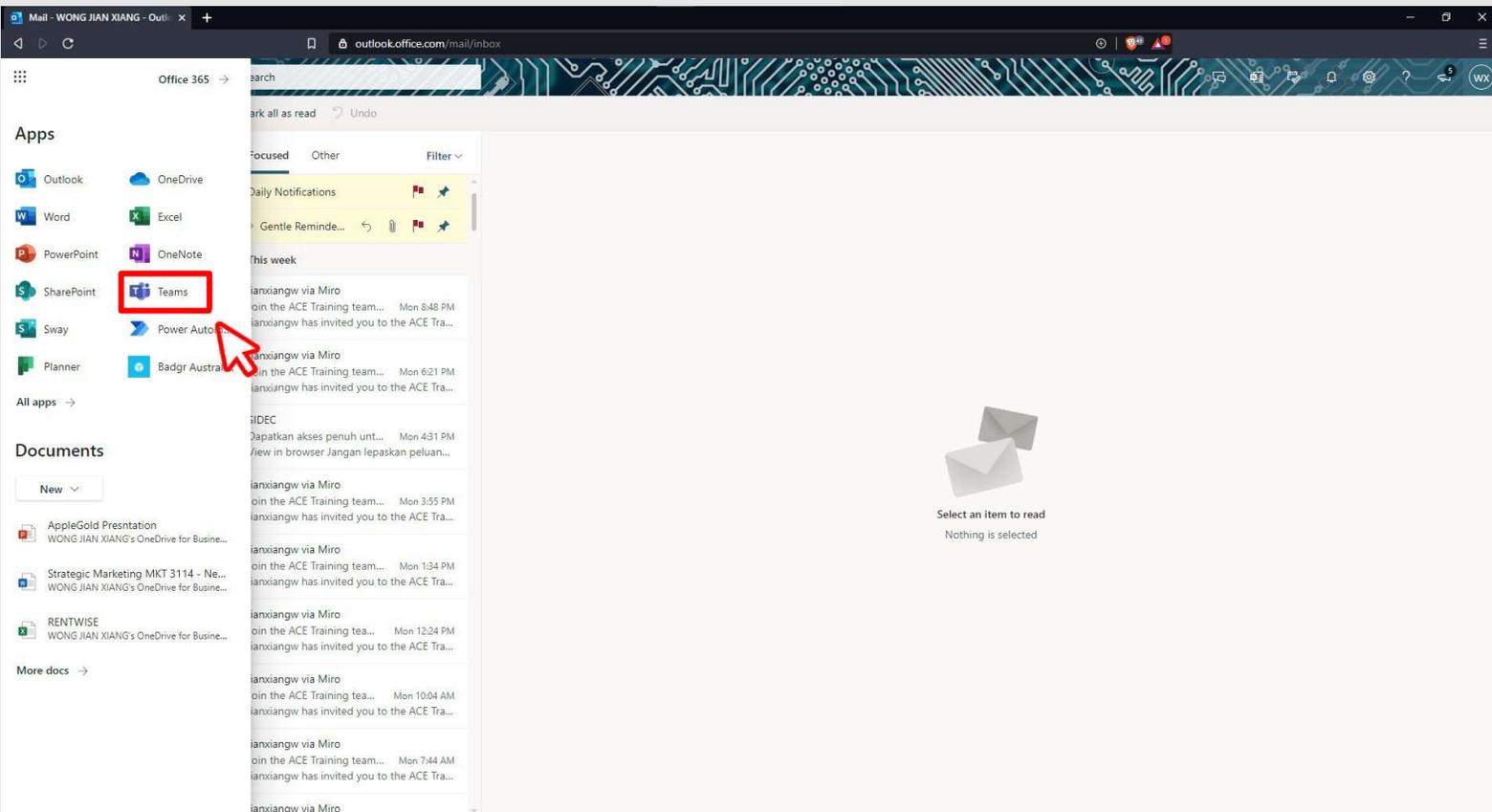
Sign in with a security key ⓘ

Next

Sign-in options

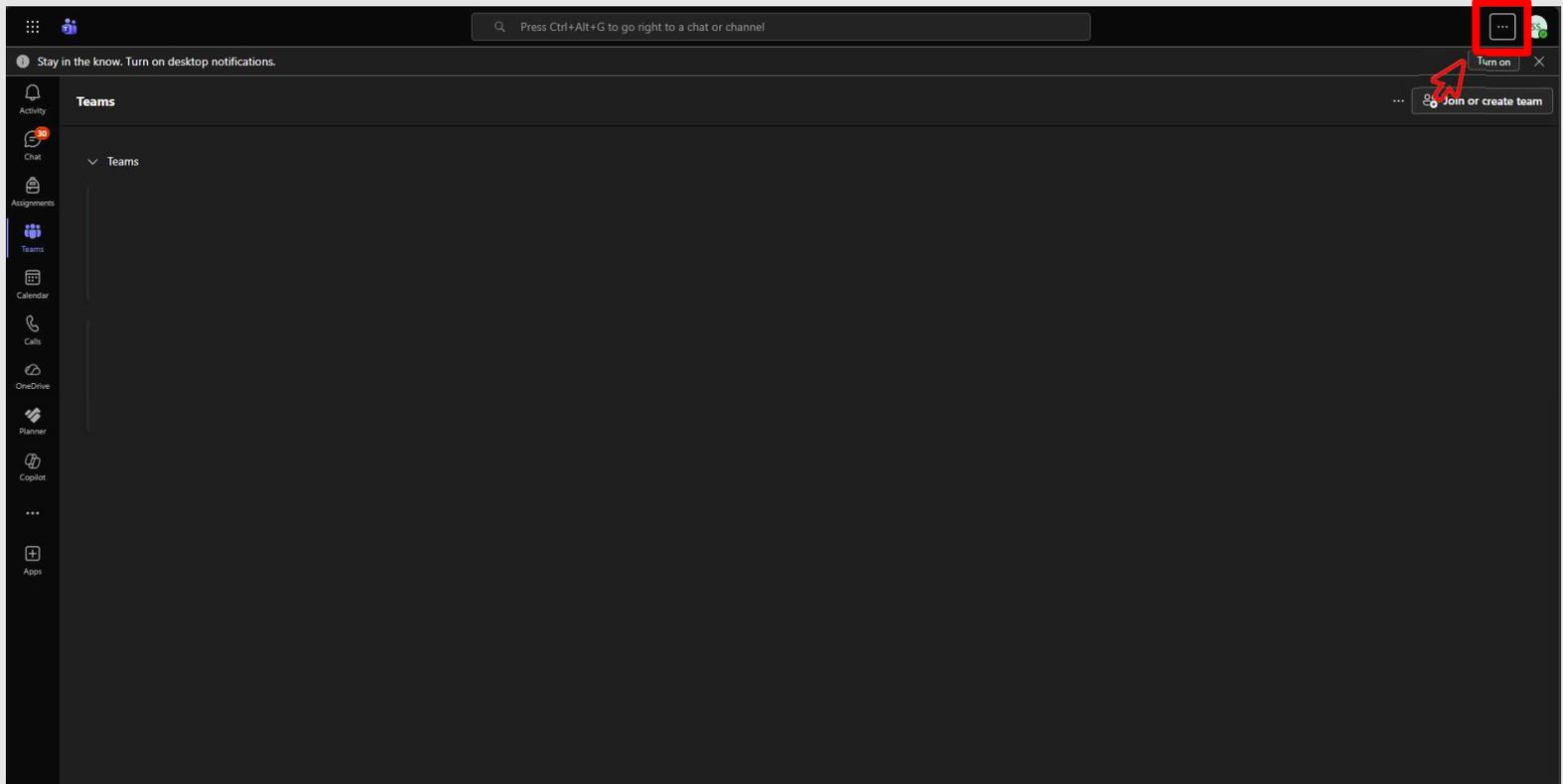**Student ID number can be found in Offer letter or Official Payment Receipt or Student ID Card**

2 Select the ⊞ "more menu" button
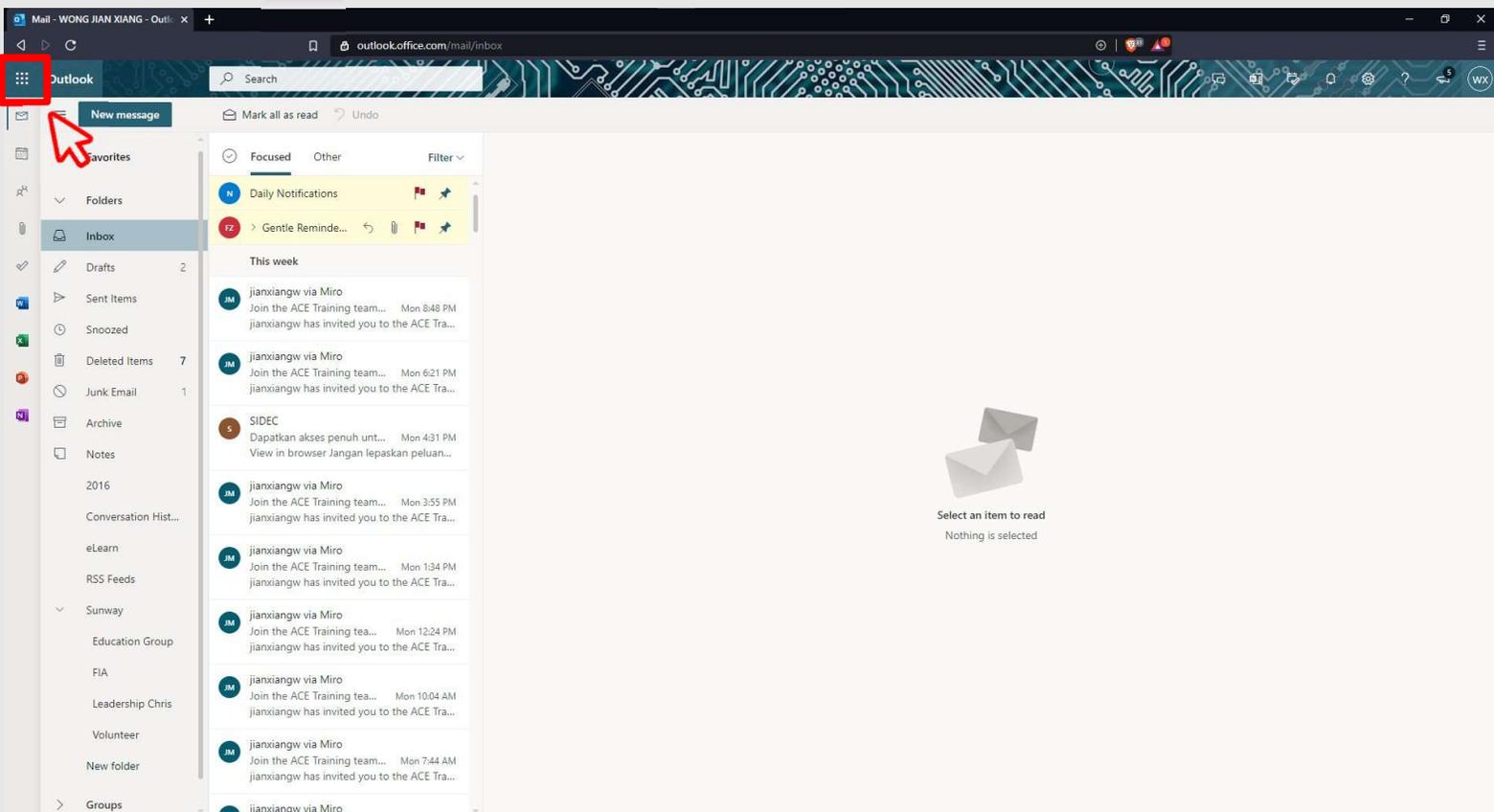
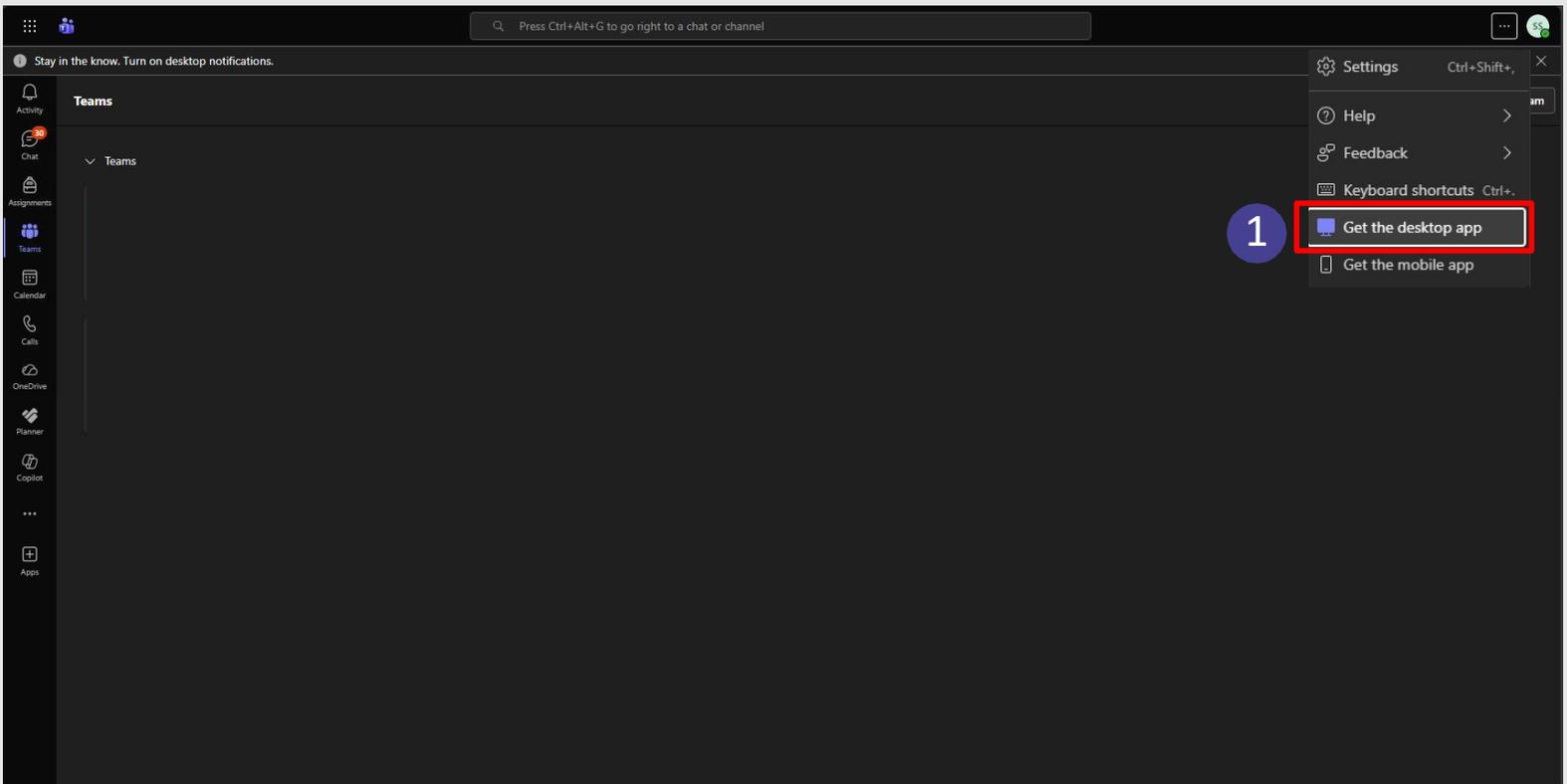## 3 Click on "Teams" 📗

4 This is **Microsoft Teams landing page** and click on the **"three dot" icon**

5 Click on **"Get the desktop app"**

6 **Click on the "Download Microsoft Teams for Window" and save the MsTeamsSetup.exe.**

7 **Launch the MSTeamsSetup to install**

- **Can I download Microsoft Teams without login into iMail?**
  [Yes, browse this link https://www.microsoft.com/en-my/microsoft-teams/download-app](https://www.microsoft.com/en-my/microsoft-teams/download-app) [& click on the "Download for Desktop" butto](https://www.microsoft.com/en-my/microsoft-teams/download-app)n.
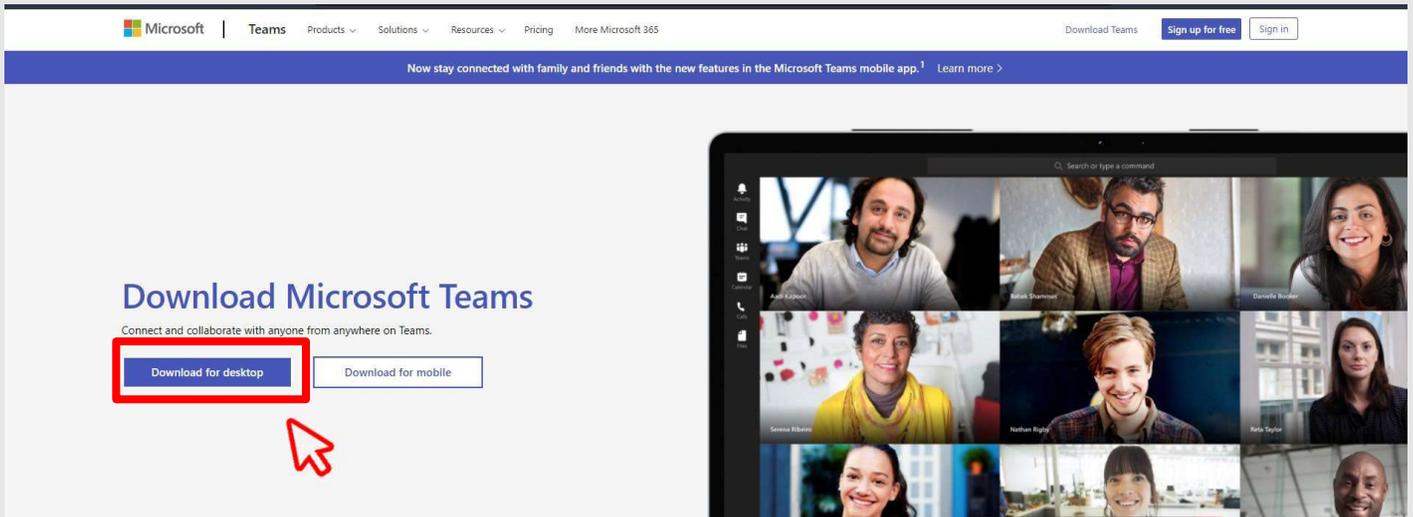
- **Is there any system requirement?**
  Yes, there is the system requirement for the client application (Minimum 1.6 GHz (or higher), 2 core etc.) Please refer to this link for Full info on hardware requirement for MS Teams https://docs.microsoft.com/en-us/microsoftteams/hardware-requirements-for-the-teams-app

- **Can I use Microsoft Teams without activating my student account/credential?**
  No, you can't. Logging in or using any of the software or website provided by the school, student must activate the account first (via SSPR). If you not yet activate your account, please refer & click on the Student Account Activation guide (link): https://bit.ly/2OHmCZx

- **Can I use Microsoft Teams externally via my home (or café) Wi-Fi or own mobile data?**
  Yes, you can. There is no restriction on the network.