


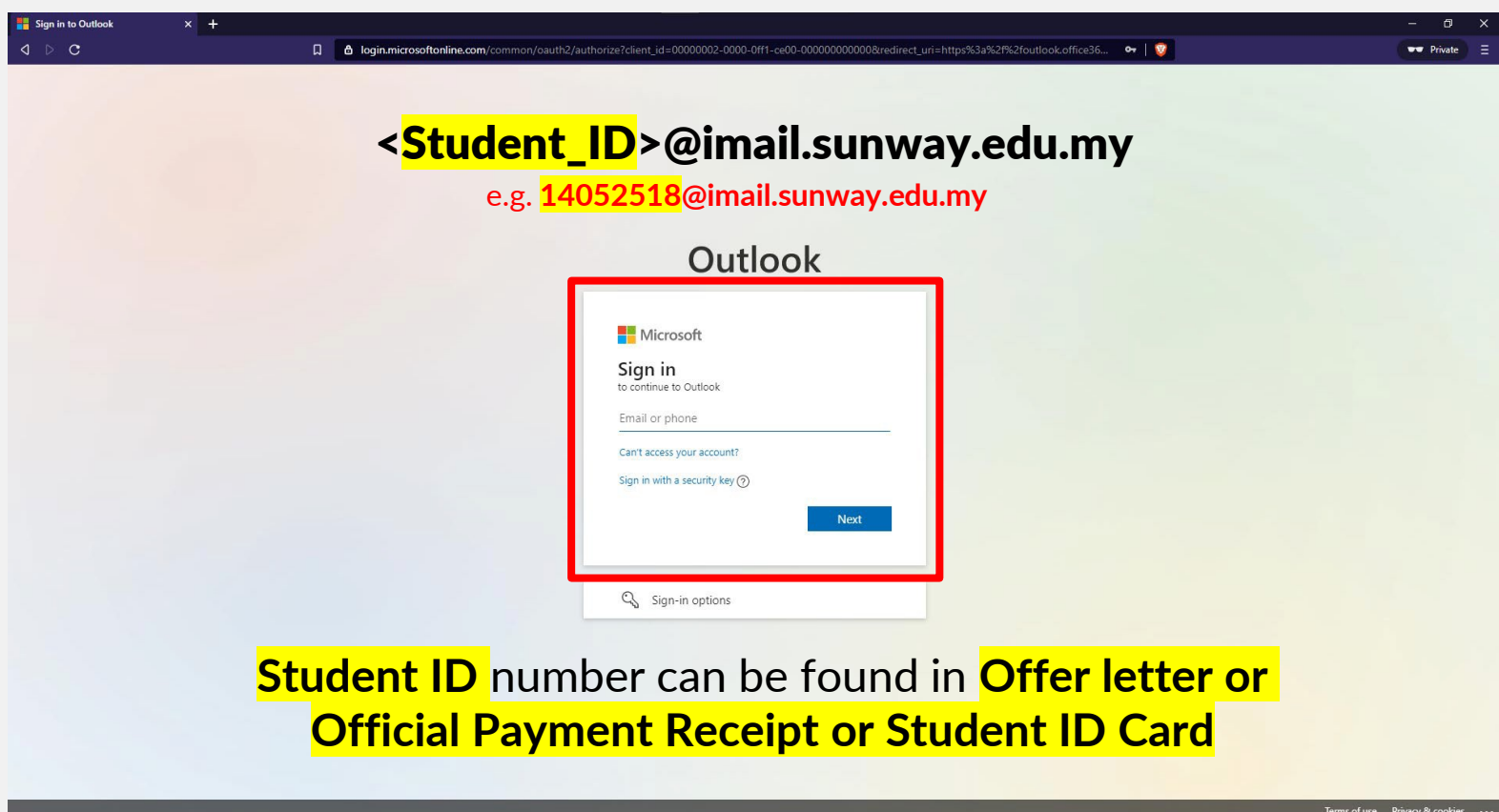


Microsoft Teams Installation Guide

Quick start guide for students

Pre-requisite  Please activate your student account first before proceeding.
([Student Account Activation via SSPR](#))

1 Go to www.imal.sunway.edu.my & log in using your Sunway Credential




<Student_ID>@imal.sunway.edu.my
e.g. **14052518@imal.sunway.edu.my**

Outlook

Microsoft
Sign in
to continue to Outlook

Email or phone

Can't access your account?

Sign in with a security key 

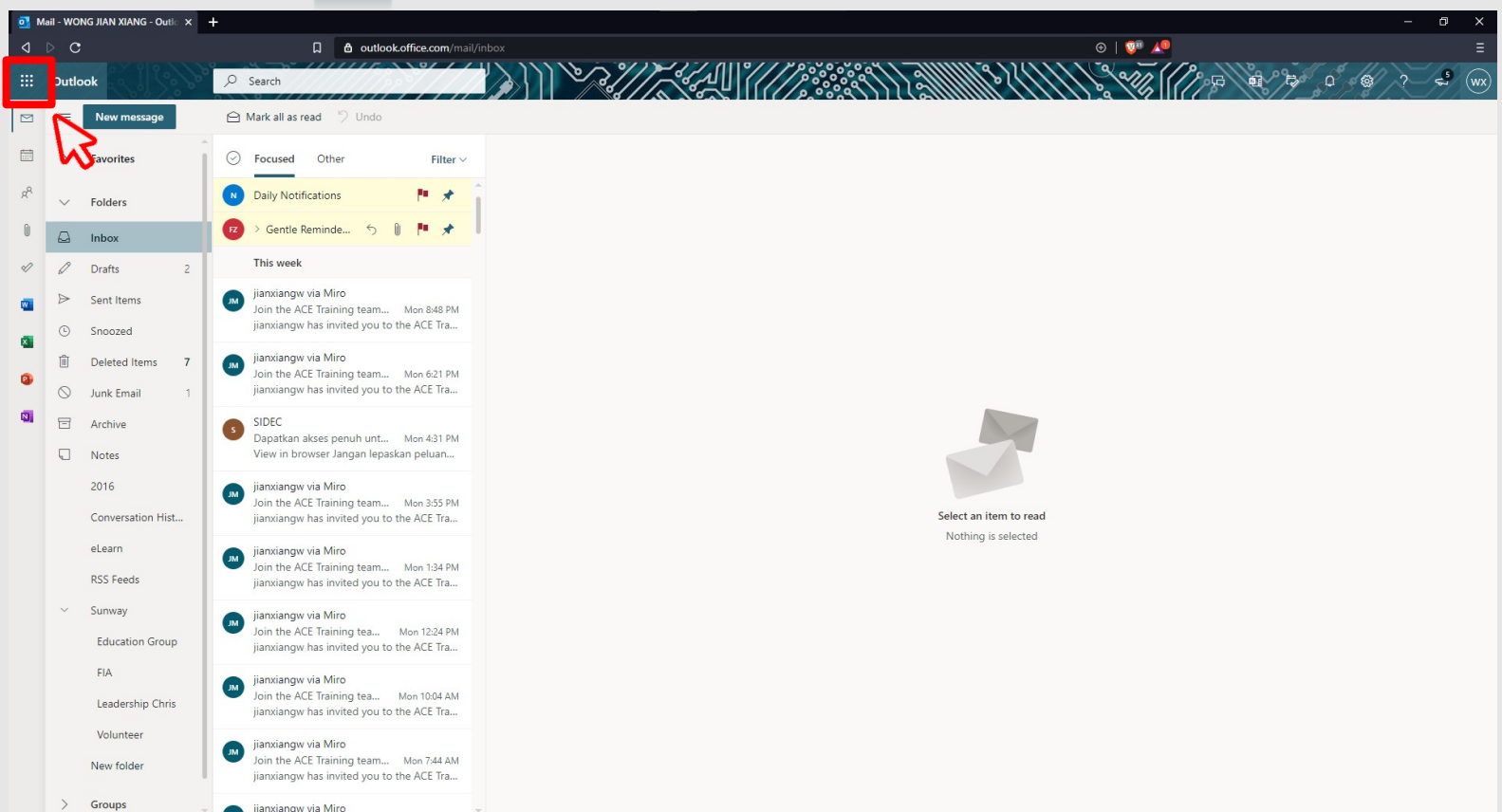
Next

Sign-in options

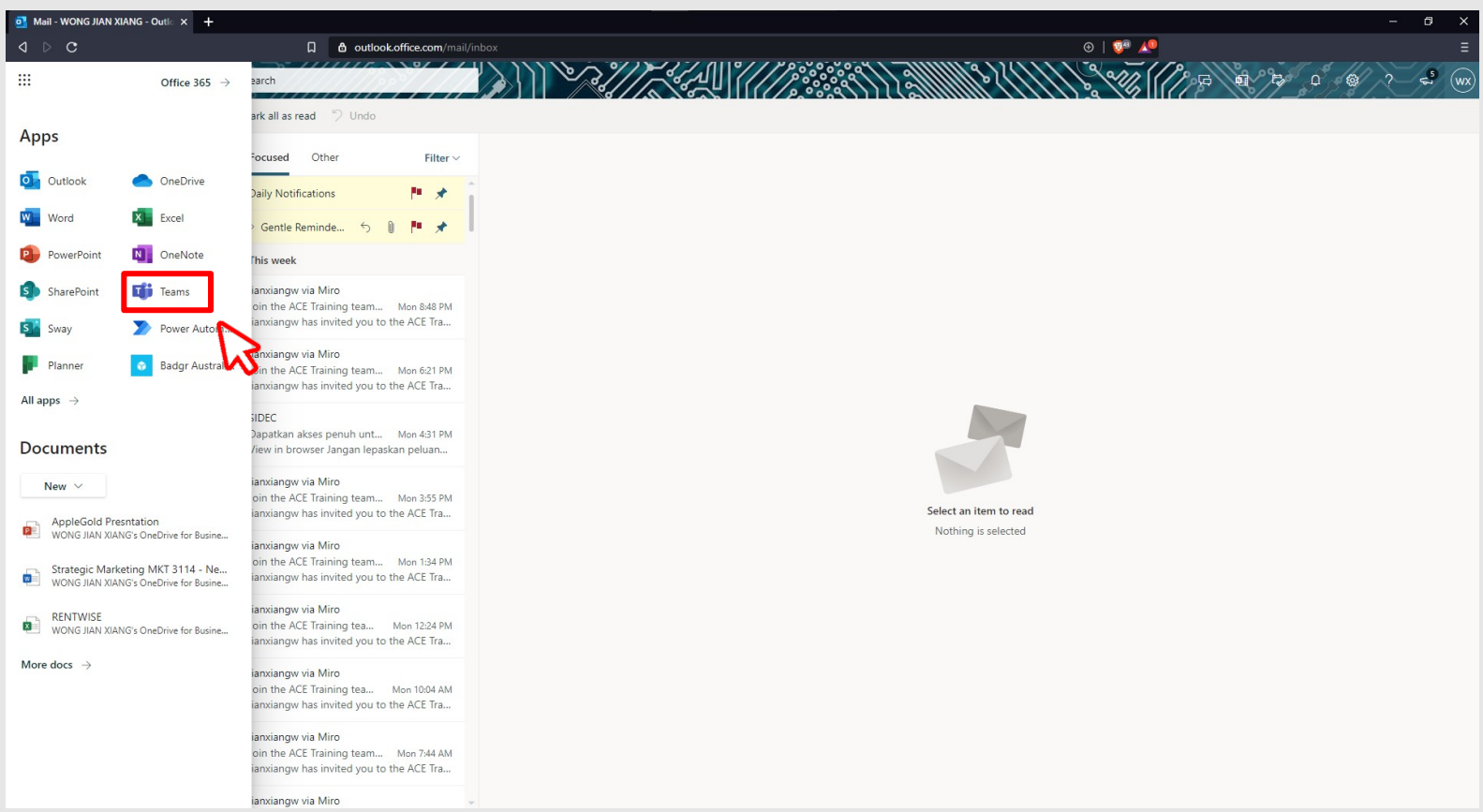
Student ID number can be found in **Offer letter or Official Payment Receipt or Student ID Card**

Terms of use Privacy & cookies ...

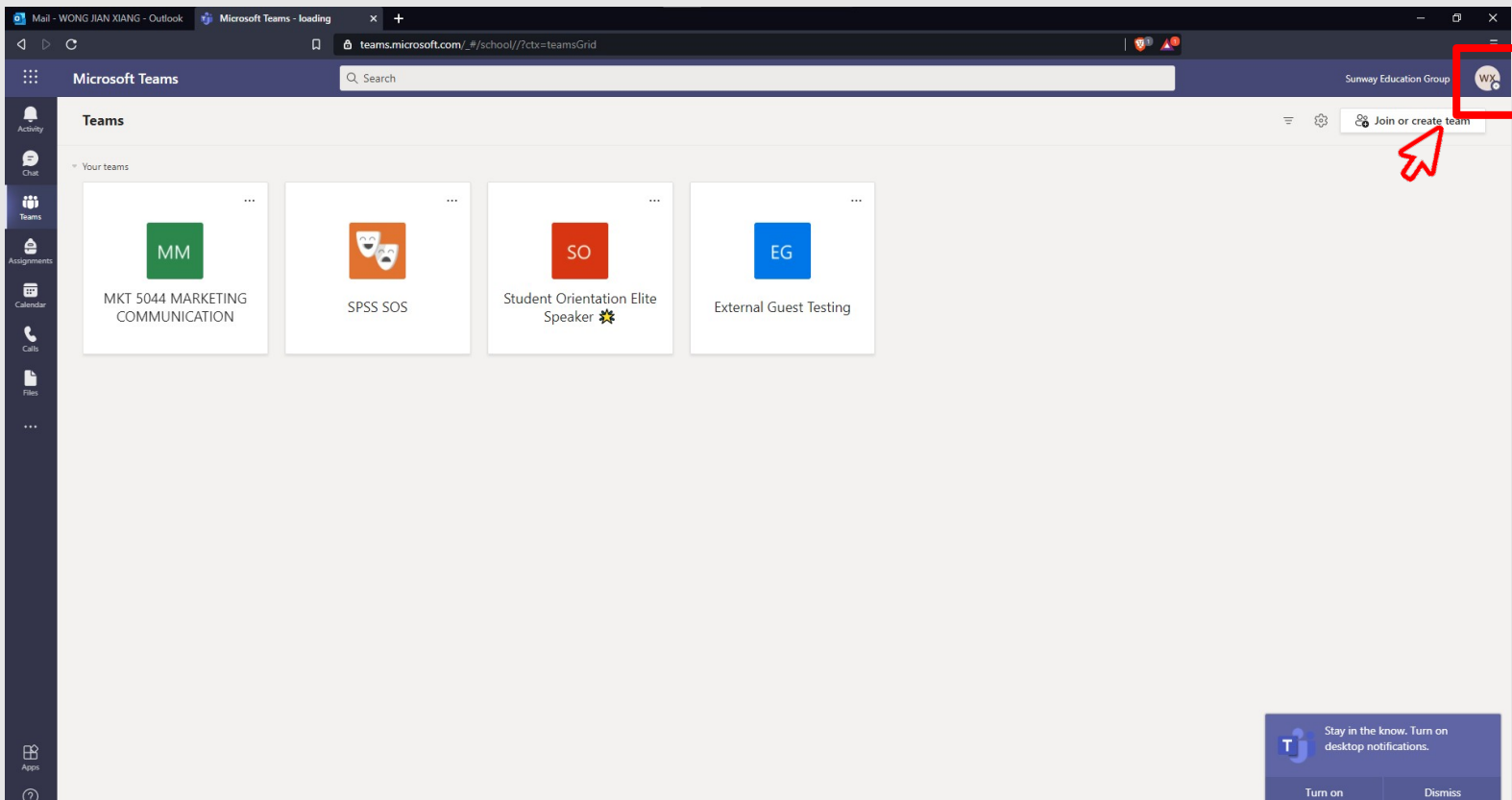
2 Select the "more menu" button



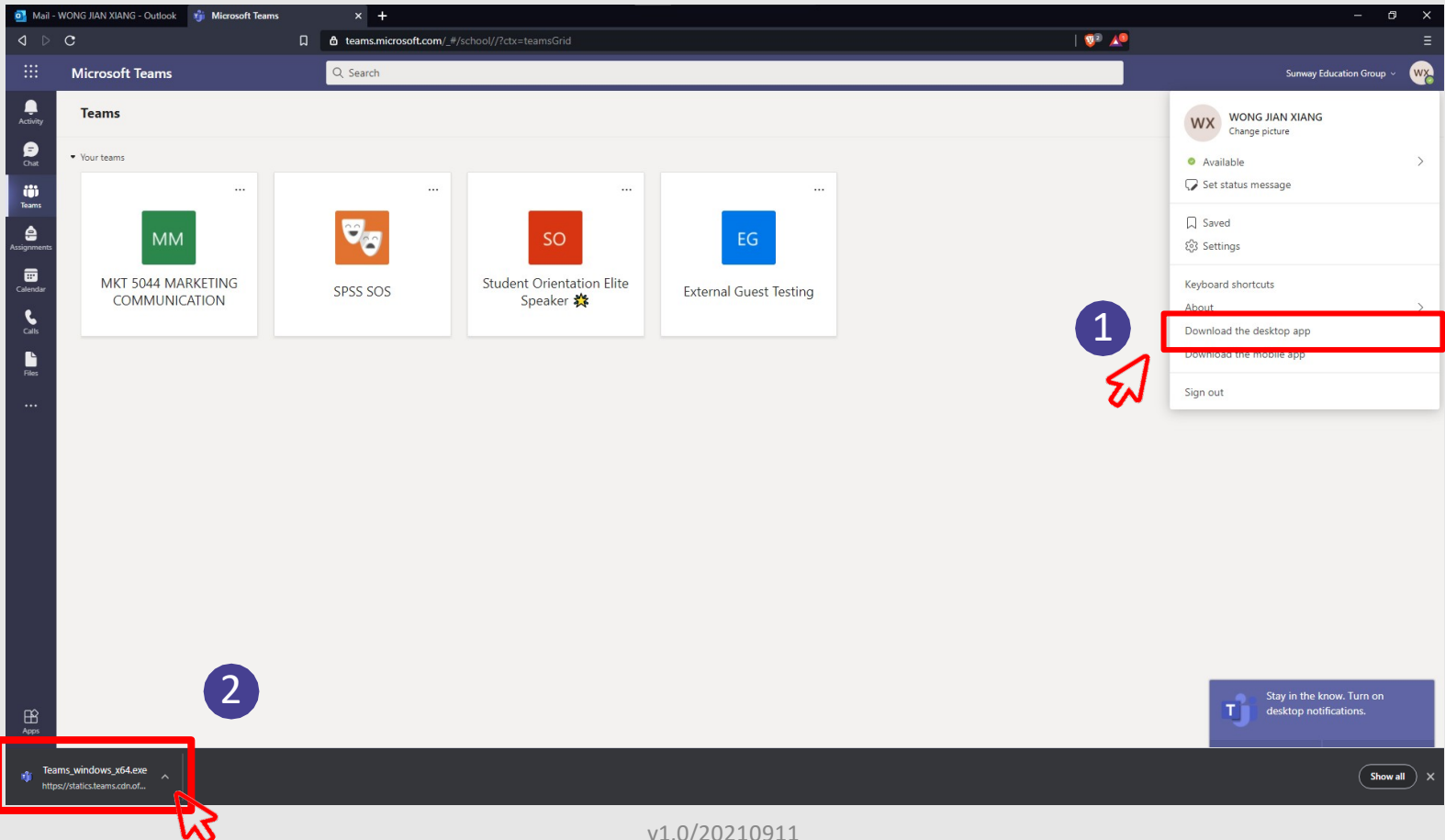
3 Click on "Teams"



4 Microsoft Teams landing page; Click on your profile icon



5 Click on "Download the desktop app" & launch the launcher.exe to install

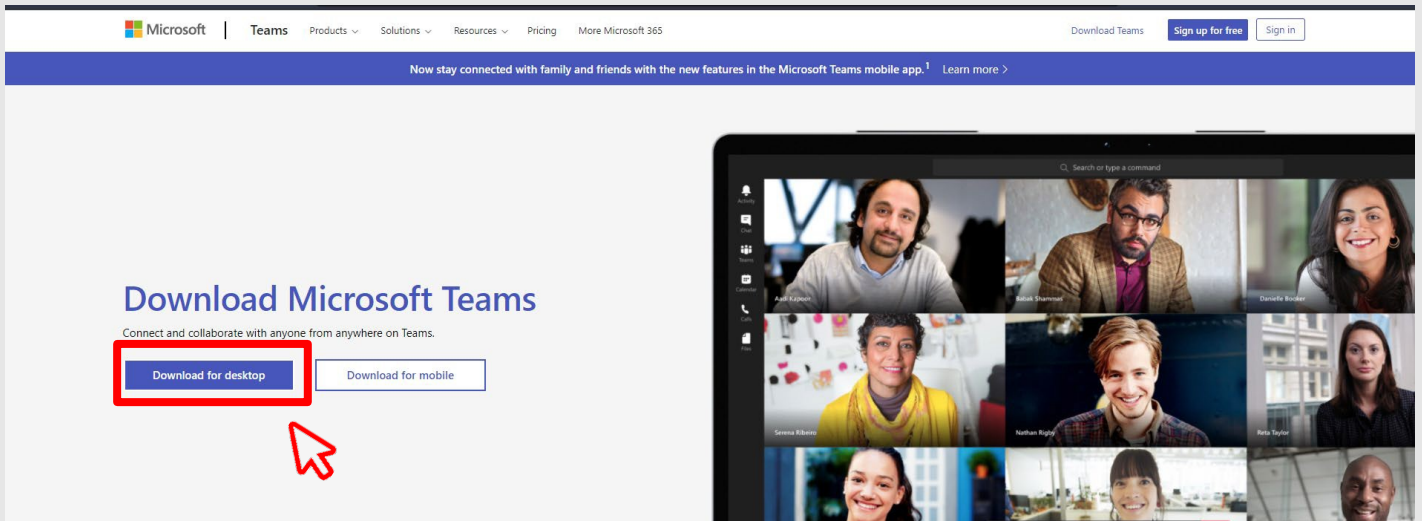




Frequently Asked Question (FAQ)

- **Can I download Microsoft Teams without login into iMail?**

Yes, browse this link <https://www.microsoft.com/en-my/microsoft-teams/download-app> & click on the “Download for Desktop” button.



- **Is there any system requirement?**

Yes, there is the system requirement for the client application (Minimum 1.6 GHz (or higher), 2 core etc.) Please refer to this link for Full info on hardware requirement for MS Teams <https://docs.microsoft.com/en-us/microsoftteams/hardware-requirements-for-the-teams-app>

- **Can I use Microsoft Teams without activating my student account/credential?**

No, you can't. Logging in or using any of the software or website provided by the school, student must activate the account first (via SSPR). If you not yet activate your account, please refer & click on the Student Account Activation guide (link): <https://bit.ly/2OHmCZx>

- **Can I use Microsoft Teams externally via my home (or café) Wi-Fi or own mobile data?**

Yes, you can. There is no restriction on the network.